

**BUFFALO MUNICIPAL HOUSING AUTHORITY**  
**RESIDENT SERVICES DIVISION**  
**Section 3 Application**

Date: \_\_\_\_\_

Please print clearly and answer questions as accurately as possible.

**Customer Data**

1. Social Security # \_ \_ - \_ - \_ - \_ \_ \_
2. Last Name \_\_\_\_\_ 3. First Name \_\_\_\_\_ 4. M.I. \_\_\_\_\_
5. Date of Birth \_ \_ / \_ \_ / \_ \_ \_ \_ 6. Gender:  Male  Female
7. Street Address \_\_\_\_\_ Apt. # \_\_\_\_\_
8. City \_\_\_\_\_ 9. State \_\_\_\_\_ 10. Zip Code \_\_\_\_\_
11. Public Housing Development \_\_\_\_\_
12. Phone ( \_ \_ \_ ) \_ \_ - \_ \_ \_ Ext. \_ \_ 13. Alternate Phone ( \_ \_ \_ ) \_ \_ - \_ \_ \_ Ext. \_ \_
14. Fax ( \_ \_ \_ ) \_ \_ - \_ \_ \_ Ext. \_ \_ 15. E-Mail Address \_\_\_\_\_  
(G-mail or Yahoo account required)
16. Ethnicity:  Hispanic  Non-Hispanic 17. Race (check all that apply):  
 Black or African American  
 White  
 Asian  
 Native Hawaiian or other Pacific Islander  
 American Indian or Alaska Native
18. Are you a US Citizen?  Yes  No If not, are you authorized to work in the US?  Yes  No
19. Driver's License  Yes  No 21. Type of License \_\_\_\_\_
20. Have you ever been convicted of a felony?  Yes  No
21. If yes, list the charge \_\_\_\_\_ 22. Are you on parole?  Yes  No

**Education**

23. High School: No Diploma \_\_ High School Diploma \_\_ GED \_\_
24. College: 1yr. 2yrs. 3yrs. 4yrs.



**BUFFALO MUNICIPAL HOUSING AUTHORITY  
RESIDENT SERVICES DIVISION  
476 Louisiana Street, Buffalo, New York 14204  
SECTION 3 PROGRAM**

*PLEASE KEEP THIS INFORMATION SHEET TO ASSIST IN GATHERING DOCUMENTATION*

**HOW TO APPLY:** CONTACT: Angie Leon at (716) 855-0081 (ext. 10), Jayson Kowiak (ext. 12) or Courtney Collins (ext. 14)  
**TO SCHEDULE AN APPOINTMENT FOR ELIGIBILITY**

**WHAT TO BRING:** Completed Section 3 Application\*\*  
Eligibility documentation (listed below)

**Eligibility Requirement**

In order to participate in the Section 3 Program applicants must meet the income eligibility standards.

**LISTED BELOW IS DOCUMENTATION USED FOR DETERMINING ELIGIBILITY.**

**PLEASE BRING AT LEAST ONE FROM EACH CATEGORY PERTAINING TO YOUR HOUSEHOLD SITUATION.**

**SECTION 3 CERTIFICATION IS VALID FOR 3 YEARS FROM THE DATE OF CERTIFICATION.**

| <b>CATEGORY</b>  | <b>SOURCE</b>   |
|--|---|
| <b>BIRTH DATE / AGE:</b>   | <ul style="list-style-type: none"> <li>• Birth Certificate, Hospital Record of birth</li> <li>• Social Security Record's / Benefit Cards</li> <li>• Drivers License / Non Driver I.D. Card</li> <li>• Federal, State or Local Government I.D. Card</li> <li>• DD-214, Report of Transfer of Discharge Paper</li> </ul>                              |
| <b>SOCIAL SECURITY CARD:</b>   | <ul style="list-style-type: none"> <li>• Social Security Card (original)</li> </ul>   |
| <b>RESIDENCY:<br/>(Must be 30 days)</b>  | <ul style="list-style-type: none"> <li>• Utility Bill (i.e., gas, electric, phone)</li> <li>• Rent Receipt / Landlord Statement / Lease</li> <li>• Insurance Policy (residence or auto)</li> <li>• Drivers License (address must be current)</li> <li>• Social Service Household Case Make-up</li> </ul>  |
| <b>CITIZENSHIP:</b>  | <ul style="list-style-type: none"> <li>• Birth Certificate/Hospital Record of Birth</li> <li>• Baptismal Certificate</li> <li>• U.S. Passport/Foreign Passport</li> <li>• Alien Registration Card indicating Right to Work</li> <li>• Social Service Household Composition Printout</li> </ul>  |
| <b>FAMILY INCOME:</b><br>Past six (6) months<br>Gross income from<br>date of application                                       | <ul style="list-style-type: none"> <li>• Social Service/Food Stamp Household Case Make-up</li> <li>• Refugee Assistance Fund</li> <li>• Unemployment Stubs/History Benefit Printout</li> <li>• Pay Stubs/Employer Statement of Gross Wages</li> <li>• Compensation Award Letter</li> <li>• Social Security Award Letter/SSI Award Letter</li> </ul> |
| <b>FAMILY SIZE:</b>  | <ul style="list-style-type: none"> <li>• Social Service Household Case Make-up Printout</li> <li>• 1040 Income Tax Return (most recent year)</li> <li>• Lease (list of all in person's household)</li> </ul>  |
| <b>10 HOUR OSHA TRAINING:</b><br>10 hour OSHA certification is required to work<br>at any Sec. 3 covered construction project. | <ul style="list-style-type: none"> <li>• Certification is proved with presentation of card of letter as documentation.</li> </ul>   |

**\*\* APPLICATION DOES NOT GUARANTEE EMPLOYMENT**

