DEPARTMENT OF LAW

LEGAL ADMINISTRATIVE SERVICES FUNCTION 1046

APPROPRIATIONS	$	3,072,805
FRINGES	$	537,907
TOTAL APPROPRIATIONS	$	3,610,712
REVENUE	$	215,915
NET	$	(3,394,797)

DEPARTMENT OF LAW
Corporation Counsel#-05-1046

GOALS

To provide comprehensive legal services to the Mayor, Common Council, Comptroller, City departments, agencies, the Board of Education and the Buffalo Sewer Authority, the Buffalo Water Board and the Buffalo Municipal Water Finance Authority.

1. To develop management systems and Departmental policies to ensure delivery of high quality legal services.
2. To modernize the Law Department in order to increase the efficiency of the daily operations
3. To increase intra departmental communication within City Hall

ACTIVITIES

1. Acts as counsel to the Mayor, Comptroller, Common Council, Comptroller, City departments, agencies, the Board of Education, the Buffalo Sewer Authority, the Buffalo Water Board and the Buffalo Municipal Water Finance Authority.
2. Prosecutes and/or defends all actions or proceedings brought by or against the City and its agencies.
3. Studies, reviews and submits opinions to City and its agencies.
4. Prepares reports and/or resolutions requested by the Common Council or its committees.
5. Prepares and approves as to form, ordinances and local laws.
6. Keeps informed on the conduct and operations of all franchised public utilities.
7. Reviews and prepares all bargaining contracts or memoranda of agreement with employee representatives.
8. Examines and approves title to all real property acquired by the City, conducts condemnation proceedings on land required for public use, and prepares papers and proceedings of sale of City owned property
9. Advises on the taxability of property, defends Certiorari proceedings on assessment reductions, collects delinquent taxes through foreclosures, and prosecutes for monies due the City.
10. Prepares foreclosure sale at public auction.
11. Examines accounts receivable, particularly in the areas of back taxes and demolition costs, and makes efforts to collect outstanding monies on behalf of the City. Processes and investigates all claims against the City, past due accounts of all City departments, and various employee claims which are paid from the Judgment and Claims account.

WORK PROGRAM STATISTICS

	Actual 2005-2006	Actual 2006-2007	Estimate 2007-2008
GENERAL			
Opinions written	400	400	400
Contracts, lands, specifications, insurance Policies, etc.			
Approved as to form	1100	1100	1100
Not approved as to form	400	400	400

Leases, documents and contracts drawn	400	400	400
Ordinances drawn & Local Laws	150	150	150
Communications opinions, resolution and Motions for Common Council drawn	600	600	600
Hearings and proceedings	150	150	150
Article 78 Proceedings	40	45	45
Public Service Commission rate hearings and Proceedings	2	2	2
Regular & special council meetings	120	120	120
Regular & special committee meetings	95	95	95
Board of Education meetings	50	50	60
Board, agency and community meetings	30	30	30
Miscellaneous meetings and conferences	3003	3003	3003
Bid Openings	60	60	60
Small Claims	20	20	20
CITY COURT			
Violations – pleas and trials	1250	1250	1500
Cases sued – – collection of money owed the City	75	100	300
Eviction proceedings	20	200	350
Housing court appearances	1250	1250	1300
Civil trials	200	200	200
Pretrial cases	200	200	200
Examinations before trial	225	250	275
Criminal Cases	1500	1500	1500
Employee Labor Union Matters			
Arbitration hearings and proceedings	110	110	150
Hearings before Commissioner of Education	5	5	5
Hearings before P.E.R.B.	50	50	50
Disciplinary proceedings and hearings	10	10	10
Education Law 3020 Proceedings for	4	4	4
In Rem Proceedings			
Deeds Prepared & Recorded	800	1500	1500
Certification of Redemption	120	160	160
Application to cancel lien	10	10	10
Appellate Division – Fourth Department	2	2	4
Claims Division			

Claims filed against City	1200	1200	1200
Hearings	200	270	300
Investigations	1500	3000	3000
Summonses served	300	300	300
Open files reviewed	2000	2000	2000
Orders& Vouchers Prepared & Processed	400	400	400
Correspondence to Insurance Carriers	300	300	300
Phone Calls	1200	1200	1500
File Make-up & Indexing of Claims	1200	1200	1500
Incoming Correspondence Received & Processed	5500	5500	5500
Files Made	1200	1200	1200
Real Estate			
City and B.U.R.A. closings	900	900	900
Homestead closings	30	30	30
Leases	45	45	45
Real estate sales closed	70	75	75
Notices to Repair filed	0	0	0
Lis Pendis, Vacate filed	100	100	100
Mortgage discharges	4	4	4
Title Searches	4000	4000	4000
Demolitions			
Investigations and reviews	75	550	650
Lawsuits and judgments	20	350	450
Payment accounts and garnishees (new cases)	40	265	350
Closeouts and compromises	40	40	40
Board of Education			
Suspension hearings	15	15	15
Appeals to Commissioner of Education	3	3	3
Handicapped hearings	20	20	20
Workers' Compensation			
Lump sum settlements	10	10	10
Meetings and conferences	50	50	50
Third-Party Claim Collections			
Public works, light standards, etc.	50	50	50
Parks Department damaged trees, etc.	5	5	5
Water Department, hydrants, etc.	5	5	5
Various departments, debts owed, personal, Injury, etc	250	250	250
Insurance monies recovered	60	60	60
Buffalo Sewer Authority			
Interviews and investigations	20	20	20

Labor			
State Pension Disability Hearings	15	15	15
State Division of Human Rights			
Hearings	5	5	5
Complaints	50	50	50
Buffalo Municipal Water Finance			
Authority Bond Closings	2	2	2
Supreme Courts			
Non-Jury Trials	20	20	20
Jury Trials	8	8	8
Pre-trials	250	250	300
Examinations before trial	200	200	200
Class Actions	2	2	2
Special term motions	140	140	140
Appeals	20	20	20
Condemnations	5	5	5
U.S. Federal Court			
Cases tried	2	2	2
Segregation cases and appearances	0	0	0
Appealed or settled cases	30	30	30
Bankruptcy proceeding investigations	50	50	50
Federal Court appearances	60	60	60
Pre-trial cases	50	50	50
Examination before trial	17	17	17
Labor cases	10	10	10
Non-jury settlements	15	15	15
2nd Circuit Court of Appeals	3	3	3
New York Court of Appeals			
Cases appealed	1	1	1
Certiorari Proceedings			
Filed	30	50	50
Actions	30	50	50
Motions	15	15	15
Briefs and Memoranda	15	15	15
Appraisals	25	60	75
County Court			
Notices of Appearance and Waiver	70	70	70
Motions	50	50	50
Appeals	3	3	3
Orders and Motions	40	40	40

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2007-2008 MAYOR RECOMMENDED

	2003-2004 ACTUAL AMOUNT	2004-2005 ACTUAL AMOUNT	2005-2006 ACTUAL AMOUNT	2006-2007 ADOPTED BUDGET	2006-2007 YEAR TO DATE APRIL 2007	2007-2008 MAYOR RECOMMENDED
05 LAW						
1046 LEGAL ADMINISTRATIVE SERVICE						
10546001 LEGAL ADMINISTRATIVE SERV						
411001 ANNUAL SALARY	1,240,461.10	1,107,126.12	1,109,684.84	1,260,243.00	888,139.25	1,481,946.00
412002 HOURLY SALARY	10,912.08	18,867.60	5,571.28	15,000.00	10,993.68	15,000.00
413001 OVERTIME	1,804.93	6,050.43	190.53	.00	7,466.32	.00
413003 ACTING TIME	1,741.68	1,730.40	1,473.63	1,736.54	933.30	1,736.54
414001 LONGEVITY	12,825.00	12,231.08	10,975.00	10,575.00	8,475.00	10,575.00
414007 PERFECT ATTENDANCE INCENTIVE	9,137.74	10,221.48	10,070.31	10,221.00	.00	11,021.00
415001 AUTOMOBILE ALLOWANCE	2,226.00	2,244.00	2,745.00	2,226.00	2,256.00	2,226.00
TOTAL 10546001 LEGAL ADMINISTRATIVE SERV	1,279,108.53	1,158,471.11	1,140,710.59	1,300,001.54	918,263.55	1,522,504.54
10546004 LEGAL ADMINISTRATIVE SERV						
458001 TRANSPORTATION	368.17	288.41	280.32	370.00	100.04	370.00
458002 MEALS & LODGING	492.26	29.62	12.80	500.00	789.21	500.00
458003 REGISTRATION & MEMBERSHIP FE	493.72	911.00	130.00	2,250.00	1,014.00	2,250.00
TOTAL 10546004 LEGAL ADMINISTRATIVE SERV	1,354.15	1,229.03	423.12	3,120.00	1,903.25	3,120.00
10546005 LEGAL ADMINISTRATIVE SERV						
461001 OFFICE SUPPLIES	3,406.54	3,004.52	3,791.84	4,000.00	2,952.97	4,000.00
461002 CONTRACT VENDOR SUPPLIES	3,735.25	3,883.68	3,712.96	3,750.00	4,979.92	3,750.00
461005 PHOTO & DRAFTING SUPPLIES	1,298.87	568.11	459.18	460.00	438.23	460.00
461400 POSTAGE	25.19	45.47	19.15	30.00	.00	30.00
464000 PERIODICALS	49,025.26	36,411.96	24,026.42	37,480.00	31,709.17	37,480.00
TOTAL 10546005 LEGAL ADMINISTRATIVE SERV	57,491.11	43,913.74	32,009.55	45,720.00	40,080.29	45,720.00
10546006 LEGAL ADMINISTRATIVE SERV						
432002 MEDICAL SERVICES	1,208.21	12,875.00	19,626.35	25,000.00	10,673.09	20,000.00
432003 LEGAL SERVICES	370,552.72	720,408.92	524,490.33	600,000.00	486,942.72	1,000,000.00
432004 ENGINEER & TECHNICAL SERVICE	81,883.61	84,088.50	9,023.67	45,000.00	22,890.09	40,000.00

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2007-2008 MAYOR RECOMMENDED

	2003-2004 ACTUAL AMOUNT	2004-2005 ACTUAL AMOUNT	2005-2006 ACTUAL AMOUNT	2006-2007 ADOPTED BUDGET	2006-2007 YEAR TO DATE APRIL 2007	2007-2008 MAYOR RECOMMENDED
443301 MACHINERY & EQUIP REPAIRS	.00	156.95	88.19	160.00	.00	160.00
454000 ADVERTISING	188.00	.00	.00	100.00	.00	100.00
455000 PRINTING & BINDING	11,797.42	5,928.82	3,627.41	5,500.00	19,123.62	5,500.00
455100 INTERNAL PRINT SHOP	626.80	2,006.40	622.07	700.00	481.62	700.00
480000 OTHER SERVICES	229,874.34	612,623.39	317,053.56	435,000.00	4,656.18	435,000.00
TOTAL 10546006 LEGAL ADMINISTRATIVE SERV	696,131.10	1,438,087.98	874,531.58	1,111,460.00	544,767.32	1,501,460.00
10546007 LEGAL ADMINISTRATIVE SERV						
474100 EQUIPMENT	.00	.00	300.00	.00	.00	.00
TOTAL 10546007 LEGAL ADMINISTRATIVE SERV	.00	.00	300.00	.00	.00	.00
TOTAL 1046 LEGAL ADMINISTRATIVE SERVICE	2,034,084.89	2,641,701.86	2,047,974.84	2,460,301.54	1,505,014.41	3,072,804.54

BUDGET PROJECTION 20708 2007-2008 CITY OF BUFFALO - BUDGET REQUESTS

ORG	OBJECT	PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	MAYOR REC	PERCENT CHANGE
10546001411001		LAW	PS ANNUAL SAL	.00	1,182,051.00	1,481,946.00	.00
	1000-05-1046-0000-1-00-0-40-411-001-						
			CORPORATION COUNSEL	1.00	86,145.00	86,145.00	
			SR DEPUTY CORPORATION COUNSEL	1.00	73,192.00	73,192.00	
			ASSISTANT CORPORATION COUNSELS @ STEP 1	4.00	55,756.00	223,024.00	
			ASSIST CORPORATION COUNSEL II @ step 2	3.00	59,158.00	177,474.00	
			ASSISTANT CORPORATION COUNSELS I1 @ STEP 3	1.00	62,556.00	62,556.00	
			ASSIST CORPORATION COUNSEL II @ step 5 One new for litigation	3.00	69,357.00	208,071.00	
			ASSIST CORPORATION COUNSEL II A 088 Step 5 Moved from Police department	1.00	69,357.00	69,357.00	
			MUNICIPAL ATTORNEYS 4 @ STEP 1	4.00	45,757.00	183,028.00	
			LEGAL STENOGRAPHERS - @ STEP 5	2.00	33,897.00	67,794.00	
			LEGAL STENO STEP 1	1.00	29,179.00	29,179.00	
			LEGAL SECRETARY - 1 @ STEP 3	1.00	31,538.00	31,538.00	
			LEGAL SECRETARY - 1 @ STEP 5	1.00	33,897.00	33,897.00	
			TYPIST 1 @ STEP 4	1.00	27,174.00	27,174.00	
			TYPIST - 1 @ STEP 5	1.00	27,847.00	27,847.00	
			LEGAL INVESTIGATORS - 2 @ STEP 5	2.00	36,193.00	72,386.00	
			SPECIAL ASSISTANT TO CORP COUNSEL I010	1.00	30,232.00	30,232.00	
			PARALEGAL ASSISTANT A047 STEP 5	1.00	40,022.00	40,022.00	
			RESIDENCY INVESTIGATOR	1.00	39,030.00	39,030.00	
			BUDGET CEILING:			.00	
			TOTALS:	.00	1,182,051.00	1,481,946.00	.00

DEPARTMENT OF LAW

ADMINISTRATIVE ADJUDICATION FUNCTION 1052

APPROPRIATIONS	$	162,345
FRINGES	$	66,287
TOTAL APPROPRIATIONS	$	228,632
REVENUE	$	38,800
NET	$	(189,832)

DEPARTMENT OF LAW
Division of Administrative Adjudication
Division#05-1052

GOALS

In response to the Mayor's zero tolerance initiative to improve quality of life issues, enforcement efforts have increased by almost 50%. Through the efforts of this department, as well as that of various issuing departments, revenues have increased 90% for 2006FY and remain steady. Although we have limited manpower, our department remains diligent and will continue to strive to improve and expand our capabilities to the best of our abilities.

1. As an integral part of the Quality of Life Task Force, we are looking into the feasibility of increasing Ordinance Compliance Officers and reviewing and updating their functions so that they may better work hand-in-hand with various City departments to improve quality of life issues.
2. Improve our efficiency in answering and responding to Mayor's Call & Resolution Center complaints.
3. Improve successful prosecution and resolution of city ordinance violations through review of administrative hearings and periodic training of issuing departments on the proper issuance of Adjudication summonses as they relate to ordinance.
4. Identify and update outdated ordinances so that we may improve enforcement of violations. Most recently, we worked with License & Inspections to update ordinances relating to proper maintenance of elevators and as a result inspection summonses are being issued for the first time for violations that have not been corrected as requested.
5. We are working with Fire Prevention Department to increase and improve enforcement efforts.
6. We are working with the Law Department and License and Inspections to conduct administrative hearings to determine and make recommendations with regard to license revocations.
7. Improve and expand technology to streamline functions and efficiency of our department, as well as improve technology available to Ordinance Compliance Officer to assist with enforcement of ordinances.
8. Work with Inspections Department to renew efforts to impose excessive call back fees for property owners who have not complied with requests to correct ordinance violations.
9. Research software programs to allow us to cost-effectively research TRW reports in an effort to maximize our collection efforts and to assist us in filing information subpoenas with banks and property and income executions with the City Marshal.
10. Reassess and improve efforts to hear and resolve avoidable alarm disputes.

ACTIVITIES

1. Print and distribute Adjudication summonses to various city departments, including Street Sanitation, Police, License, Inspections, Dogs and Fire, including updating summonses as necessary to ensure that changes to fine structures and ordinances are accurate and make appropriate changes to the face of summons to improve prosecution results.
2. Enter and mail summonses issued by Police, Street Sanitation foremen and Ordinance Compliance Officer in accordance with service requirements.
3. Compile and maintain complete and accurate records relating to all charges, dispositions and associated activities relating to summonses, avoidable alarms and excessive call back fees.

4. Process late notices and answer inquiries regarding Adjudication summonses issued by various departments for city code and ordinance violations.
5. Answer, within a reasonable period of time, all relevant phone or mail inquiries, as well as assist respondents with walk-in inquiries.
6. Process payments for summonses and research payments sent in with insufficient information; reconcile payment errors from treasury and process Munis appeal payments, appeal refunds and transfers, and refunds for overpayment of summonses.
7. Accept pleas and set up and conduct hearings related to Adjudication summonses issued for city code and ordinance violations, including coordinating of appearances of witnesses, police officers and ticket writers as necessary to ensure successful disposition of hearings. Set up and conduct appeals of guilty verdicts of initial hearings.
8. Enter and process notices for failure to appear at scheduled hearings.
9. Research and update ordinances for municipal code violations and meet with common council to implement changes.
10. Accept testimony and to hear and determine disposition of fee disputes for excessive avoidable alarms and $75 excessive call back fees and answer within a reasonable time all relevant inquiries by an individual or business with respect to dispositions.
11. Research Mayor's Call & Resolution Center complaints and respond to same as determined by information collected, including issuing summonses as appropriate.
12. Research illegal dumping allegations, including interviewing witnesses and individuals involved with the enforcement of the illegal dumping violation. Includes gathering supporting documents and photographing violation scene and coordinating attendance at hearing of witnesses, police officers and/or other issuing officer, attorneys and Corporation Counsel.
13. Coordinating of enforcement of municipal code violations with Street Sanitation, Fire, License, Inspections, Dogs, Police and Parks Department and other departments as appropriate, including meeting with departments to determine methods of improving quality of life issues.
14. Coordinating administrative hearings for license Revocations.
15. Attend City Hall meetings as appropriate to this department.
16. Meet and discuss issues with various block clubs and organizations concerning ordinance violations.
17. Research TRW reports, file information subpoenas with banks and property and income executions with City Marshal and enter judgments of the Bureau.
18. Set up and maintain payment plans.
19. Work with Assessments Department to collect outstanding judgments from In Rem foreclosures.
20. Work with Collections Department to collect outstanding judgments from individuals purchasing City properties.
21. Work with Mercantile Adjustment Bureau and respondents with regard to referrals of outstanding summonses.
22. Research mail returns without forwarding addresses.
23. Work with MIS on proper operation of Adjudication system and Cry-Wolf system.
24. Compile status reports as necessary, including budget reports and monthly council reports.
25. Perform general office functions, including payroll entry, requisition entries and/or research and tracking of purchase orders and other accounting tasks, including balancing Mercantile billings.

DEPARTMENT OF LAW
Division of Administrative Adjudication
WORK PROGRAM STATISTICS

Once a summons has been issued, the issuing department turns the summons over to Administrative Adjudication for handling. Our department maintains the summonses and supporting documents and handles all phone inquiries, correspondence, payments, refunds, hearing requests, hearings and appeals, late notices, complaints, council requests, and internal and external collection efforts. The issuing department does not have any control over a summons once it has been turned over to our department.

	Actual 2005-2006	Actual 2006-2007	Estimate 2007-2008
Total Summonses issued by Department and Processed by Adjudication, see breakdown:	11,351*	4880	12,230
Administrative Adjudication (One Ordinance Compliance Officer)	2241	284**	2200
Street Sanitation Foremen	2048	970	2100
Police Department	3325	1718	3400
License Department	153	65	150
Inspections Department	650	205	450
Dog Summonses	2964	1621	3000
Fire Department	0	0	30
*47% increase from 2005FY. Depts increasing summonses: Police (140%), Streets (25%), Adjudication (15%) and Dogs (44%) **Decrease is result of passing of ordinance officer in September 2006. Position was filled January 2007.			
Number of summonses Adjudicated (Hearings Held):	2084	1154	2600
Number of Appeal Hearings Held	45	14	45
Number of Phone Inquiries handled (estimates)	9000	6000	12000
Number of Call & Resolution Center complaints investigated	753	200	800
Number of Summons Payments processed	5797	2703	6000
Various Late Notices Generated	23566	12166	25300
Hearings Notices Generated	1944	1555	3000
Dismissal Notices Generated	1422	867	1700
FA Notices Generated	442	531	1000
Administrative Judgments entered	36	1	10
Researching Debtors and Credit Reports Requested	79	1	60
Information Subpoenas and Income and Property Executions Entered	167	0	56
Notices to Judgment Debtors	22	2	10
Payment Plans Entered Into	54	25	55
Bankruptcy Notices Processed and Proof of Claims filed	62	16	40

Administrative Adjudication (Civil Service) Manpower: 1 Assistant Director; 1 Legal Aide; 1 Collection Officer (shared with and located in Law Dept); and 1 Ordinance Officer (works out in the field issuing summonses). [We only have two people physically located in office to process summonses, payments, conduct hearings, respond to correspondence and walk-in and phone inquiries, filing and other general office duties including entry of payroll, requisitions etc.]

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2007-2008 MAYOR RECOMMENDED

	2003-2004 ACTUAL AMOUNT	2004-2005 ACTUAL AMOUNT	2005-2006 ACTUAL AMOUNT	2006-2007 ADOPTED BUDGET	2006-2007 YEAR TO DATE APRIL 2007	2007-2008 MAYOR RECOMMENDED
1052 ADMIN ADJUD DIV GENERAL OFC						
10552001 LAW ADJUD PS						
411001 ANNUAL SALARY	.00	136,298.17	141,849.23	141,906.00	99,283.03	138,619.00
412002 HOURLY SALARY	.00	14,181.75	13,125.75	17,050.00	3,478.75	10,560.00
413001 OVERTIME	.00	.00	.00	150.00	.00	150.00
414001 LONGEVITY	.00	1,060.00	2,835.00	2,435.00	2,046.40	2,175.00
414007 PERFECT ATTENDANCE INCENTIVE	492.79	673.64	1,161.92	676.00	.00	676.00
415001 AUTOMOBILE ALLOWANCE	.00	.00	36.00	.00	12.00	.00
415002 CLOTHING ALLOWANCE	.00	200.00	200.00	200.00	.00	200.00
TOTAL 10552001 LAW ADJUD PS	492.79	152,413.56	159,207.90	162,417.00	104,820.18	152,380.00
10552005 LAW ADJUD SP						
461002 CONTRACT VENDOR SUPPLIES	.00	103.95	505.53	450.00	338.32	450.00
461005 PHOTO & DRAFTING SUPPLIES	.00	.00	.00	490.00	.00	40.00
461201 CLOTHING & UNIFORMS	.00	.00	.00	331.60	.00	195.60
461400 POSTAGE	.00	14.80	7.40	31.20	.00	20.00
TOTAL 10552005 LAW ADJUD SP	.00	118.75	512.93	1,302.80	338.32	705.60
10552006 LAW ADJUD SV						
432001 AUDITING SERVICES	.00	5,406.79	4,510.07	3,500.00	2,692.72	3,500.00
443303 VEHICLE DRIVETRAIN REPAIRS	.00	.00	300.00	300.00	.00	300.00
443400 EQUIP MAINTENANCE CONTRACTS	.00	571.00	574.00	574.21	579.00	579.00
455000 PRINTING & BINDING	.00	.00	1,749.00	4,520.00	700.00	4,355.00
455100 INTERNAL PRINT SHOP	.00	9.96	177.48	250.00	153.73	250.00
480000 OTHER SERVICES	.00	253.78	102.15	275.00	17.00	275.00
TOTAL 10552006 LAW ADJUD SV	.00	6,241.53	7,412.70	9,419.21	4,142.45	9,259.00
TOTAL 1052 ADMIN ADJUD DIV GENERAL OFC	492.79	158,773.84	167,133.53	173,139.01	109,300.95	162,344.60
TOTAL 05 LAW	2,034,577.68	2,800,475.70	2,215,108.37	2,633,440.55	1,614,315.36	3,235,149.14
TOTAL	2,034,577.68	2,800,475.70	2,215,108.37	2,633,440.55	1,614,315.36	3,235,149.14

BUDGET PROJECTION 20708 2007-2008 CITY OF BUFFALO - BUDGET REQUESTS

ORG OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	MAYOR REC	PERCENT CHANGE
10552001411001	LAW ADJUD PS ANNUAL SAL	.00	141,906.00	138,619.00	.00
1000-05-1052-0000-1-00-0-40-411-001-					
	LEGAL AIDE BUREAU ADMIN ADJUD A005 - Step 4	1.00	28,505.00	28,505.00	
	ASSIST DIR ADMIN ADJUDICATION A064 STEP 5	1.00	45,884.00	45,884.00	
	ASSISTANT COLLECTION OFFICER B041 - STEP 5	1.00	37,761.00	37,761.00	
	ORDINANCE COMPLIANCE OFFICER 5340 - STEP 1	1.00	26,469.00	26,469.00	
	BUDGET CEILING:			.00	
	TOTALS:	.00	141,906.00	138,619.00	.00