

AUDIT & CONTROL

COMPTROLLER	FUNCTION	1041
APPROPRIATIONS	\$	753,587
FRINGES	\$	140,040
TOTAL APPROPRIATIONS	\$	<u>893,627</u>
REVENUE	\$	72,555
NET	\$	<u><u>(821,072)</u></u>

DEPARTMENT OF AUDIT & CONTROL

Division of Comptroller

Division#-05-1041

GOALS

- 1. To superintend the fiscal affairs of the City in accordance with the requirements set forth in the Charter, Ordinances and other legal mandates as they relate to the Audit, Accounting and Cash and Debt Management functions of the City, Buffalo Sewer Authority, and the Buffalo Municipal Water Finance Authority.**
- 2. To advise and make recommendations related to the fiscal matters of the department and the administration of the City.**
- 3. To issue financial statements for the City of Buffalo, the Buffalo Water Board, and Buffalo Municipal Water Finance Authority.**
- 4. To issue a single audit report in accordance with the requirements of the U.S. Office of Management and Budget (OMB) Circular A-133 and file such report in accordance with such requirements.**

ACTIVITIES

- 1. Designates depositories.**
- 2. Conducts bond sales.**
- 3. Comptroller of the Sewer Authority and Buffalo Municipal Water Finance Authority.**
- 4. Supervises investment of idle City and Board of Education cash on hand.**
- 5. Serves on the Pension Board with the Mayor and President of the Council, which administers the City Police and Fire Pension System.**
- 6. Serves on the Board of Review with the Mayor and President of the Council that hears contract bid disputes.**
- 7. Serves as Chief Fiscal Officer of the City and, as head of the Audit and Control, administers the various functions of that Department to include the Divisions of Accounting, Audit and Cash/Debt Management.**
- 8. To oversee management of the fraud hotline, investigate complaints, and resolve such complaints in accordance with established policies.**

WORK PROGRAM STATISTICS

	Actual 2006-2007	Estimate 2007-2008	Estimate 2008-2009
Bond Sales	1	1	1
Pension Board meetings	11	11	11
Board of Review meetings	1	1	1
Joint School Construction Board meetings	12	12	12
Community Action Organization meetings	12	12	12
Comprehensive Annual Financial Reports Issued	1	1	1
Basic Financial Statements Issued	3	3	3
Issue Quarterly Reports to the Buffalo Fiscal Stability Authority	12	16	16
Issue Quarterly Response to GAP	3	3	3
Personal Service – man years	6	6	6

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2008-2009 ADOPTED BUDGET

1000 GENERAL FUND	2005-2006 ACTUAL AMOUNT	2006-2007 ACTUAL AMOUNT	2007-2008 ADOPTED BUDGET	2007-2008 REVISED BUDGET	2007-2008 YEAR TO DATE 07/02/2008	2008-2009 ADOPTED BUDGET

04 AUDIT & CONTROL						

1041 COMPTROLLER						

PERSONAL SERVICES						

411001 ANNUAL SALARY	326,922.67	339,636.87	339,664.00	339,264.00	310,690.06	364,078.76
413003 ACTING TIME	.00	.00	.00	400.00	369.78	400.00
414001 LONGEVITY	2,400.00	.00	.00	.00	1,525.00	1,925.00
414007 PERFECT ATTENDANCE INCENTIVE	.00	.00	399.00	399.00	.00	425.00
415001 AUTOMOBILE ALLOWANCE	1,200.00	1,095.00	1,200.00	1,200.00	690.00	1,200.00
TOTAL PERSONAL SERVICES	330,522.67	340,731.87	341,263.00	341,263.00	313,274.84	368,028.76

TRAVEL						

458001 TRANSPORTATION	104.30	575.92	1,150.00	1,150.00	1,127.80	2,250.00
458002 MEALS & LODGING	775.43	2,317.08	2,725.00	2,735.00	2,682.48	4,075.00
458003 REGISTRATION & MEMBERSHIP FE	1,535.00	34,708.00	22,840.00	22,830.00	22,544.00	60,315.00
TOTAL TRAVEL	2,414.73	37,601.00	26,715.00	26,715.00	26,354.28	66,640.00

SUPPLIES						

461001 OFFICE SUPPLIES	62.74	251.13	400.00	400.00	390.85	400.00
461002 CONTRACT VENDOR SUPPLIES	486.48	1,734.38	300.00	300.00	290.44	300.00
464000 PERIODICALS	.00	.00	1,526.00	997.00	.00	1,526.00
TOTAL SUPPLIES	549.22	1,985.51	2,226.00	1,697.00	681.29	2,226.00

SERVICES						

432001 AUDITING SERVICES	258,025.00	259,875.00	300,500.00	300,396.00	292,658.55	312,555.00
443400 EQUIP MAINTENANCE CONTRACTS	1,990.00	2,002.00	2,002.00	2,635.00	2,634.90	2,537.00
455100 INTERNAL PRINT SHOP	45.00	49.82	100.00	100.00	85.50	100.00
TOTAL SERVICES	260,060.00	261,926.82	302,602.00	303,131.00	295,378.95	315,192.00

CAPITAL OUTLAY						

CITY OF BUFFALO
 CITY OF BUFFALO - GENERAL FUND
 2008-2009 ADOPTED BUDGET

1000 GENERAL FUND	2005-2006 ACTUAL AMOUNT	2006-2007 ACTUAL AMOUNT	2007-2008 ADOPTED BUDGET	2007-2008 REVISED BUDGET	2007-2008 YEAR TO DATE 07/02/2008	2008-2009 ADOPTED BUDGET
474100 EQUIPMENT	.00	.00	1,500.00	1,500.00	1,426.12	1,500.00
TOTAL CAPITAL OUTLAY	.00	.00	1,500.00	1,500.00	1,426.12	1,500.00
TOTAL 1041 COMPTROLLER	593,546.62	642,245.20	674,306.00	674,306.00	637,115.48	753,586.76

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CITY OF BUFFALO
ADOPTED BUDGET REQUESTS

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BUDGET PROJECTION 20809 CITY OF BUFFALO BUDGET REQUESTS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	ADOPTED	PERCENT CHANGE
10441001411001		COMPTR PS ANNUAL SAL	.00	.00	364,078.76	.00
	1000-04-1041-0000-1-00-0-40-411-001-	COMPTROLLER	1.00	88,412.00	88,412.00	
		GRADE H005 - STEP 5				
		DEPUTY COMPTROLLER	1.00	80,209.00	80,209.00	
		GRADE I086 - STEP 5				
		EXECUTIVE ASSISTANT TO THE COMPTROLLER FOR COMMUNICATIONS AND INTERGOVERNMENTAL AFFAIRS	1.00	71,206.00	71,206.00	
		SPECIAL ASSIST TO THE COMPTROLLER FOR POLICY AND RESEARCH	1.00	58,020.00	58,020.00	
		ACCOUNT CLERK-TYPIST	1.00	29,162.76	29,162.76	
		GRADE A005 - STEP 5				
		CONFIDENTIAL ASSISTANT TO THE COMPTROLLER	1.00	37,069.00	37,069.00	
		BUDGET CEILING:			.00	
		TOTALS:	.00	.00	364,078.76	.00

AUDIT & CONTROL

AUDIT	FUNCTION	1042
APPROPRIATIONS	\$	933,322
FRINGES	\$	359,438
TOTAL APPROPRIATIONS	\$	<u>1,292,761</u>
REVENUE	\$	211,800
NET	\$	<u><u>(1,080,961)</u></u>

DEPARTMENT OF AUDIT & CONTROL

Division of Audit
Division04-Function1042

GOALS

1. To aid the Comptroller in supervising the fiscal affairs of the City of Buffalo, the Buffalo Sewer Authority, and the Buffalo City School District
2. To determine the reliability and accuracy of data and integrity of all fiscal matters
3. To audit and examine all relevant accounts invoices and claims
4. To audit various departments, agencies, authorities and corporations
5. To maintain the fraud hotline, investigate complaints, and resolve such complaints in accordance with established policies.

ACTIVITIES

1. Audit expenditures of all City of Buffalo departments and its boards and agencies, the Buffalo Sewer Authority, the Buffalo Municipal Water Authority & the Buffalo Water Board
2. Audit the expenditures of the Board of Education's Capital Projects Fund
3. Audit purchase orders, service orders contracts and related claims for propriety, legality quantity, price, account charged and mathematical accuracy
4. Reconcile invoice to delivery and receipt of material, supplies and services
5. Audit City & Buffalo Sewer Authority payrolls and various Federal, State and County grant payrolls to include time reports, payroll deductions, payroll registers, payroll checks and wage garnishments or attachments, for clerical accuracy and compliance with Federal and State ordinances
6. Prepare Annual Audit Plan for submission to Council and updates during the fiscal year
7. Perform audits of revenue producing sources to include grants & Buffalo Municipal Housing Authority (Audit reports are listed on The Comptroller Web Site)
8. Perform control and compliance audits and reviews
9. Perform audits of the economy, efficiency and effectiveness of the various City governmental operations
10. Maintain record of compensation awards and payments, public official bonds and liability insurance for contracts
11. Maintain a perpetual inventory of bonds held in lieu of retention monies, for incomplete city Capital Projects and Buffalo Sewer Authority Construction Funds Projects
12. Review new and existing computer systems utilized for revenue, expenditure and managerial reporting and recommend improvements
13. Review contracts for approval by the Buffalo Fiscal Stability Authority (BFSA) and Living Wage Commission
14. Reinforce sound internal control policies and procedures in departments
15. Investigate fraud, waste and abuse of City resources through the use of confidential phone and internet tools

WORK PROGRAM STATISTICS

	Actual 2006-2007	Estimate 2007-2008	Estimate 2008-2009
Orders and Contracts Reviewed			
City	11987	12020	12100
Buffalo Sewer Authority	1803	1945	1975
Buffalo Board of Education	70	70	70
Payroll Checks Processed			
City	95000	95000	95000
Buffalo Sewer Authority	7000	7000	7000
Audits and Review Conducted			
Audits & Review	9	9	10
Other reports & requests	2	2	3
Fraud, Waste & Abuse Hotline			
Phone	0	20	45
Web Site	0	30	70

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2008-2009 ADOPTED BUDGET

1000 GENERAL FUND	2005-2006 ACTUAL AMOUNT	2006-2007 ACTUAL AMOUNT	2007-2008 ADOPTED BUDGET	2007-2008 REVISED BUDGET	2007-2008 YEAR TO DATE 07/02/2008	2008-2009 ADOPTED BUDGET

1042 AUDIT DIVISION						

PERSONAL SERVICES						

411001 ANNUAL SALARY	690,116.44	609,018.58	849,043.00	847,543.00	685,535.43	877,249.00
413001 OVERTIME	3,364.52	3,577.56	6,000.00	6,000.00	4,686.34	6,000.00
413003 ACTING TIME	.00	4,355.44	.00	.00	539.81	.00
414001 LONGEVITY	16,280.89	15,972.76	16,000.00	16,000.00	11,550.00	15,275.00
414007 PERFECT ATTENDANCE INCENTIVE	6,781.60	8,232.37	11,171.55	11,171.55	.00	10,165.00
415001 AUTOMOBILE ALLOWANCE	36.00	132.00	480.00	480.00	48.00	480.00
TOTAL PERSONAL SERVICES	716,579.45	641,288.71	882,694.55	881,194.55	702,359.58	909,169.00

TRAVEL						

458001 TRANSPORTATION	355.93	318.36	800.00	800.00	197.71	800.00
458002 MEALS & LODGING	612.03	942.72	2,143.00	2,143.00	965.31	1,110.00
458003 REGISTRATION & MEMBERSHIP FE	610.00	1,070.00	1,080.00	1,080.00	940.00	1,400.00
TOTAL TRAVEL	1,577.96	2,331.08	4,023.00	4,023.00	2,103.02	3,310.00

SUPPLIES						

461001 OFFICE SUPPLIES	383.01	485.05	792.51	792.51	791.57	792.55
461002 CONTRACT VENDOR SUPPLIES	10,639.17	1,391.40	1,500.00	1,500.00	1,429.95	1,577.75
464000 PERIODICALS	195.50	306.95	900.00	900.00	312.95	900.00
TOTAL SUPPLIES	11,217.68	2,183.40	3,192.51	3,192.51	2,534.47	3,270.30

SERVICES						

432001 AUDITING SERVICES	.00	.00	15,000.00	15,000.00	.00	15,000.00
443301 MACHINERY & EQUIP REPAIRS	.00	.00	50.00	50.00	.00	50.00
443400 EQUIP MAINTENANCE CONTRACTS	1,234.00	1,139.00	1,276.00	1,776.00	1,404.00	1,276.00
455100 INTERNAL PRINT SHOP	45.00	.00	75.00	75.00	.00	75.00
TOTAL SERVICES	1,279.00	1,139.00	16,401.00	16,901.00	1,404.00	16,401.00

CAPITAL OUTLAY						

CITY OF BUFFALO
 CITY OF BUFFALO - GENERAL FUND
 2008-2009 ADOPTED BUDGET

1000 GENERAL FUND	2005-2006 ACTUAL AMOUNT	2006-2007 ACTUAL AMOUNT	2007-2008 ADOPTED BUDGET	2007-2008 REVISED BUDGET	2007-2008 YEAR TO DATE 07/02/2008	2008-2009 ADOPTED BUDGET
----- 474100 EQUIPMENT	.00	665.99	785.00	988.58	850.54	1,172.00
TOTAL CAPITAL OUTLAY	.00	665.99	785.00	988.58	850.54	1,172.00
TOTAL 1042 AUDIT DIVISION	730,654.09	647,608.18	907,096.06	906,299.64	709,251.61	933,322.30

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CITY OF BUFFALO
ADOPTED BUDGET REQUESTS

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BUDGET PROJECTION 20809 CITY OF BUFFALO BUDGET REQUESTS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	ADOPTED	PERCENT CHANGE
10442001411001		AUDIT PS ANNUAL SAL	.00	.00	877,249.00	.00
	1000-04-1042-0000-1-00-0-40-411-001-	PRINCIPAL AUDITOR	1.00	56,164.00	56,164.00	
		GRADE A081 - STEP 5 LOA-1 STEP 5				
		SUPERVISING AUDITOR	1.00	51,200.00	51,200.00	
		GRADE A073 - STEP 5				
		SUPERVISING AUDITOR	1.00	49,327.00	49,327.00	
		GRADE A073 - STEP 4				
		ASSOCIATE AUDITOR	1.00	44,779.00	44,779.00	
		GRADE A062 - STEP 5				
		SENIOR AUDITOR	2.00	42,836.00	85,672.00	
		GRADE A056 - STEP 5 - PERM				
		SENIOR AUDITOR	1.00	40,329.00	40,329.00	
		GRADE A056 - STEP 3 PROV				
		SENIOR AUDITOR	2.00	40,329.00	80,658.00	
		GRADE A056 - STEP 3				
		ASSISTANT AUDITOR	1.00	33,715.00	33,715.00	
		GRADE A035 - STEP 2 TEMP				
		JUNIOR AUDITOR STEP 1	1.00	28,772.00	28,772.00	
		CITY AUDITOR	1.00	79,709.00	79,709.00	
		GRADE I086 - EXEMPT				
		PRINCIPAL AUDITOR STEP 5	1.00	56,164.00	56,164.00	
		ADMINISTRATIVE ASSISTANT; STEP 3	1.00	36,049.00	36,049.00	
		SUPERVISING AUDITOR GRADE A073 STEP 5 TEMPORARY	1.00	51,200.00	51,200.00	
		PROMOTION DUE TO LOA STEP 1				
		SENIOR AUDITOR FISCAL COMPLIANCE (FIRE)	1.00	40,329.00	40,329.00	
		GRADE A056 - STEP 3				
		SENIOR AUDITOR GRADE A056 STEP 5	1.00	42,836.00	42,836.00	
		PROVISIONAL APPT IMMEDIATE DUE TO RETIREMENT				
		JUNIOR AUDITOR	1.00	28,772.00	28,772.00	
		GRADE A017 - STEP 1				
		ASSISTANT AUDITOR - GRADE A035 STEP 1	1.00	32,487.00	32,487.00	
		SENIOR AUDITOR - PROVISIONAL STEP 2	1.00	39,087.00	39,087.00	
10442001411001	10250	AUDIT UASI 3 PS ANNUAL SAL	1.00	.00	.00	-100.00
	1000-04-1042-0000-1-00-0-40-411-001-10250					
		BUDGET CEILING:			1.00	
		TOTALS:	1.00	.00	877,249.00	.00

AUDIT & CONTROL

ACCOUNTING

FUNCTION

1043

APPROPRIATIONS	\$	676,740
FRINGES	\$	254,675
TOTAL APPROPRIATIONS	\$	<u>931,414</u>
REVENUE	\$	<u>96,820</u>
NET	\$	<u><u>(834,594)</u></u>

04-2-001

DEPARTMENT OF AUDIT & CONTROL
Division of Accounting

GOALS

1. To maintain accounting records of all financial transactions of the City, the Buffalo Municipal Water Finance Authority and Buffalo Water Board on a fund basis.
2. To issue periodic financial statements in accordance with generally accepted accounting principles and standards to legislative, executive and other government officials, as well as non-government business units, and furnish the reports required by the Charter and Code of the City.
3. To account for the proceeds, expenditure and retirement of bonded indebtedness in accordance with legal requirements.
4. To implement a new financial and accounting system utilizing state of the art computer software and the City's Local Area Network of personal computer workstations.

DESCRIPTION OF ACTIVITIES

GENERAL ACCOUNTING

1. Maintain general ledger accounts on a fund basis, and prepare financial statements for funds of the City of Buffalo and the Buffalo Municipal Water Finance Authority/Buffalo Water Board.
2. Supervise the collection of utility taxes.
3. Maintain accounts receivable system to facilitate collection of monies owing to the City and the Buffalo Municipal Water Finance Authority/Buffalo Water Board.
4. Maintain an inventory of the City and Buffalo Municipal Water Finance Authority/Buffalo Water Board fixed assets and equipment.
5. Deposit payroll withholdings as required by law, prepare social security and other Federal and State reports, including IRS Forms W-2 and 1099.
6. Receive and enter into the City computer system, all vendor billings to the City and Buffalo Municipal Water Finance Authority/Buffalo Water Board.
7. Issue checks for non salary disbursements.
8. Prepares the Comprehensive Annual Financial Report of the Comptroller and Annual Financial Reports for the Buffalo Municipal Water Finance Authority/Buffalo Water Board.
9. Approve "As to Sufficiency" underwriters of all surety bonds and certificates of insurance posted with the City, Buffalo Sewer Authority, Board of Education and Buffalo Municipal Water Finance Authority/Buffalo Water Board.
10. Supervise the installation of new financial and accounting software and the related transfer of accounting and financial records; implement training to facilitate city-wide use of new systems.

WORK PROGRAM STATISTICS

	Actual	Estimate	Estimate
	2006-07	2007-08	2008-09
General Accounting:			
Checks processed:			
Accounts Payable	20,017	20,000	21,000
Bank accounts reconciled:			
City	410	458	480
Accounts Payable:			
Invoices processed	49,209	50,500	51,000
Accounts receivable invoices issued	2,982	3,200	4,900
Grants monitoring	40	38	40
Personal service – man years	14	14	14

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2008-2009 ADOPTED BUDGET

1000 GENERAL FUND	2005-2006 ACTUAL AMOUNT	2006-2007 ACTUAL AMOUNT	2007-2008 ADOPTED BUDGET	2007-2008 REVISED BUDGET	2007-2008 YEAR TO DATE 07/02/2008	2008-2009 ADOPTED BUDGET

1043 ACCOUNTING DIVISION						

PERSONAL SERVICES						

411001 ANNUAL SALARY	584,375.62	587,229.33	595,925.00	595,925.00	578,770.46	620,580.00
413001 OVERTIME	4,804.98	5,561.73	5,000.00	5,000.00	5,299.03	5,000.00
413003 ACTING TIME	440.71	721.07	500.00	500.00	299.54	500.00
414001 LONGEVITY	13,500.00	15,151.85	13,900.00	13,900.00	16,557.90	17,300.00
414007 PERFECT ATTENDANCE INCENTIVE	7,468.13	8,469.56	7,510.00	7,510.00	806.95	7,771.00
415001 AUTOMOBILE ALLOWANCE	168.00	.00	.00	.00	18.00	.00
TOTAL PERSONAL SERVICES	610,757.44	617,133.54	622,835.00	622,835.00	601,751.88	651,151.00

TRAVEL						

458001 TRANSPORTATION	224.30	279.24	450.00	450.00	117.30	800.00
458002 MEALS & LODGING	639.89	708.82	1,098.00	1,098.00	935.33	1,050.00
458003 REGISTRATION & MEMBERSHIP FE	960.00	1,155.00	1,650.00	1,650.00	1,380.00	1,435.00
TOTAL TRAVEL	1,824.19	2,143.06	3,198.00	3,198.00	2,432.63	3,285.00

SUPPLIES						

461001 OFFICE SUPPLIES	10,321.88	2,904.52	14,224.24	16,368.36	13,400.64	17,425.50
461002 CONTRACT VENDOR SUPPLIES	1,698.48	1,842.11	2,473.28	2,473.28	2,012.38	1,964.00
464000 PERIODICALS	139.95	720.95	514.00	514.00	325.95	524.00
TOTAL SUPPLIES	12,160.31	5,467.58	17,211.52	19,355.64	15,738.97	19,913.50

SERVICES						

432004 ENGINEER & TECHNICAL SERVICE	.00	.00	.00	.00	.00	.00
443400 EQUIP MAINTENANCE CONTRACTS	1,431.00	1,225.00	1,390.00	1,390.00	95.00	1,390.00
455000 PRINTING & BINDING	681.45	682.50	1,000.00	1,000.00	676.75	900.00
455100 INTERNAL PRINT SHOP	71.00	50.00	200.00	200.00	100.00	100.00
TOTAL SERVICES	2,183.45	1,957.50	2,590.00	2,590.00	871.75	2,390.00
TOTAL 1043 ACCOUNTING DIVISION	626,925.39	626,701.68	645,834.52	647,978.64	620,795.23	676,739.50

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CITY OF BUFFALO
ADOPTED BUDGET REQUESTS

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BUDGET PROJECTION 20809 CITY OF BUFFALO BUDGET REQUESTS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	ADOPTED	PERCENT CHANGE
10443001411001		ACCTG PS ANNUAL SAL	.00	.00	620,580.00	.00
	1000-04-1043-0000-1-00-0-40-411-001-	CITY ACCOUNTANT	1.00	79,709.00	79,709.00	
		GRADE I086 - STEP 5				
		PRINCIPAL ACCOUNTANT	1.00	56,164.00	56,164.00	
		A081 - STEP 5				
		SUPERVISING ACCOUNTANT - TEMP	1.00	51,200.00	51,200.00	
		A073 - STEP 5				
		SUPERVISING ACCOUNTANT -	1.00	51,200.00	51,200.00	
		CONTINGENT-PERM				
		A073 - STEP 5				
		ASSOCIATE ACCOUNTANT - PERM	1.00	44,779.00	44,779.00	
		A062 - STEP 5				
		ASSOCIATE AUDITOR - TEMP	1.00	44,779.00	44,779.00	
		A062 - STEP 5				
		ASSOCIATE ACCOUNTANT - TEMP	1.00	44,779.00	44,779.00	
		A062 - STEP5				
		SENIOR ACCOUNTANT - PERM	2.00	42,836.00	85,672.00	
		A056 - STEP 5				
		JUNIOR ACCOUNTANT -	1.00	31,438.00	31,438.00	
		CONTINGENT-PERMANENT				
		A017 - STEP 4				
		ADMINISTRATIVE ASSISTANT - PERM	1.00	37,317.00	37,317.00	
		A041 - STEP 4				
		ASSOCIATE ACCOUNT CLERK - PERM	1.00	33,897.00	33,897.00	
		A022 - STEP 5				
		DATA CONTROL CLERK - TEMP	1.00	31,153.00	31,153.00	
		A013 - STEP 5				
		JUNIOR DATA CONTROL CLERK - PERM	1.00	28,493.00	28,493.00	
		A004 - STEP 5				
		BUDGET CEILING:			.00	
		TOTALS:	.00	.00	620,580.00	.00

AUDIT & CONTROL

ACCOUNTING - CASH & DEBT MGM'T.	FUNCTION	1049
APPROPRIATIONS	\$	261,701
FRINGES	\$	98,805
TOTAL APPROPRIATIONS	\$	<u>360,507</u>
REVENUE	\$	3,200,000
NET	\$	<u><u>2,839,493</u></u>

DEPARTMENT OF AUDIT AND CONTROL
Division of Investment and Debt Management
WORK PROGRAM STATISTICS

				Actual	Estimate	Estimate
				2006-2007	2007-2008	2008-2009
Cash Management						
	Investments:					
		Average Interest Rate		3.95%	3.62%	2.25%
		Total Interest Income		3,614,314	4,308,000	3,200,000
Issuance and Retirement of Debt						
		Bond Resolutions Processed		35	18	20
		Bonds and Notes Issued (Millions \$)		0	31.2	27.4
		Mirror Bonds Issued w/ BFSA (Millions-\$)		29	0	0
		Personal service - man years		4	5	5

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2008-2009 ADOPTED BUDGET

1000 GENERAL FUND	2005-2006 ACTUAL AMOUNT	2006-2007 ACTUAL AMOUNT	2007-2008 ADOPTED BUDGET	2007-2008 REVISED BUDGET	2007-2008 YEAR TO DATE 07/02/2008	2008-2009 ADOPTED BUDGET

1049 ACCOUNTING-CASH & DEBT MANGT						

PERSONAL SERVICES						

411001 ANNUAL SALARY	158,771.21	214,805.05	231,726.00	232,726.00	220,823.69	251,255.00
413001 OVERTIME	2,482.72	1,440.12	1,500.00	1,500.00	1,488.98	1,500.00
414001 LONGEVITY	2,425.00	2,825.00	2,825.00	2,825.00	2,825.00	3,475.00
414007 PERFECT ATTENDANCE INCENTIVE	648.36	645.88	2,277.54	2,277.54	.00	2,393.44
TOTAL PERSONAL SERVICES	164,327.29	219,716.05	238,328.54	239,328.54	225,137.67	258,623.44
TRAVEL						

458001 TRANSPORTATION	.00	.00	350.00	194.80	194.80	250.00
458002 MEALS & LODGING	.00	.00	770.00	706.15	706.15	270.00
458003 REGISTRATION & MEMBERSHIP FE	395.00	295.00	1,290.00	965.00	920.00	770.00
TOTAL TRAVEL	395.00	295.00	2,410.00	1,865.95	1,820.95	1,290.00
SUPPLIES						

461001 OFFICE SUPPLIES	23.74	15.20	150.00	150.00	149.12	150.00
461002 CONTRACT VENDOR SUPPLIES	3,518.72	2,845.47	925.00	1,469.05	1,467.69	1,390.00
464000 PERIODICALS	.00	76.95	.00	.00	.00	.00
TOTAL SUPPLIES	3,542.46	2,937.62	1,075.00	1,619.05	1,616.81	1,540.00
SERVICES						

443400 EQUIP MAINTENANCE CONTRACTS	.00	816.50	396.00	396.00	396.00	198.00
455000 PRINTING & BINDING	.00	.00	.00	.00	.00	.00
455100 INTERNAL PRINT SHOP	21.02	45.00	50.00	50.00	.00	50.00
480000 OTHER SERVICES	1,500.00	.00	.00	.00	.00	.00
TOTAL SERVICES	1,521.02	861.50	446.00	446.00	396.00	248.00
TOTAL 1049 ACCOUNTING-CASH & DEBT MANGT	169,785.77	223,810.17	242,259.54	243,259.54	228,971.43	261,701.44
TOTAL 04 AUDIT & CONTROL	2,120,911.87	2,140,365.23	2,469,496.12	2,471,843.82	2,196,133.75	2,625,350.00

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CITY OF BUFFALO
ADOPTED BUDGET REQUESTS

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BUDGET PROJECTION 20809 CITY OF BUFFALO BUDGET REQUESTS

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	ADOPTED	PERCENT CHANGE
10449001411001		CASH & DEBT PS ANNUAL SALARY	.00	.00	251,255.00	.00
	1000-04-1049-0000-1-00-0-40-411-001-	INVESTMENT DEBT MANAGEMENT OFFICER	1.00	79,709.00	79,709.00	
		GRADE I086				
		SUPERVISING ACCOUNTANT	.00	51,200.00	.00	
		A073 STEP 5				
		ASSISTANT AUDITOR	1.00	36,218.00	36,218.00	
		A035 STEP 4				
		JUNIOR AUDITOR	1.00	30,598.00	30,598.00	
		A017 STEP 3				
		RESOURCES DEVELOPMENT TECHNICI	1.00	48,566.00	48,566.00	
		Step 5				
		PRINCIPAL ACCOUNTANT	1.00	56,164.00	56,164.00	
		BUDGET CEILING:			.00	
		TOTALS:	.00	.00	251,255.00	.00