

AUDIT & CONTROL

COMPTROLLER

FUNCTION

1041

APPROPRIATIONS	\$	722,340
FRINGES	\$	160,188
TOTAL APPROPRIATIONS	\$	<u>882,529</u>
REVENUE	\$	63,000
NET	\$	<u><u>(819,529)</u></u>

DEPARTMENT OF AUDIT & CONTROL

Division of Comptroller

Division #04-1041

Goals

1. To superintend the fiscal affairs of the City in accordance with the requirements set forth in the Charter, Ordinances and other legal mandates as they relate to the Audit, Accounting, and Cash and Debt Management functions of the City, Buffalo Sewer Authority, and the Buffalo Municipal Water Finance Authority.
2. To advise and make recommendations related to the fiscal matters of the department and the administration of the City.
3. To issue financial statements for the City of Buffalo, the Buffalo Water Board, and Buffalo Municipal Water Finance Authority.
4. To issue a single audit report in accordance with the requirements of the U.S. Office of Management and Budget (OMB) Circular A-133 and file such report in accordance with such requirements.

Activities

1. Designates depositories
2. Conducts bond sales
3. Comptroller of the Sewer Authority and Buffalo Municipal Water Finance Authority
4. Supervises investment of idle City and Board of Education cash on hand
5. Serves on the Pension Board with the Mayor and President of the Council, which administers the City Police and Fire Pension System
6. Serves on the Board of Review with the Mayor and President of the Council that hears contract bid disputes
7. Serves as Chief Fiscal Officer of the City
8. Oversees management of the fraud hotline, investigate complaints, and resolve such complaints in accordance with established policies.

Work Program Statistics

	Actual 2009-2010	Estimate 2010-2011	Estimate 2011-2012
Bond Sales	1	4	2
Pension Board Meetings	11	11	11
Board of Review Meetings	0	1	1
Joint School Construction Board Meetings	12	12	12
Community Action Organization Meetings	12	12	12
Comprehensive Annual Financial Reports Issued	1	1	1
Basic Financial Statements Issued	3	3	3
Issue Quarterly Response to GAP	3	3	3

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2011-2012 ADOPTED BUDGET

	2007-2008 ACTUAL AMOUNT	2008-2009 ACTUAL AMOUNT	2009-2010 ACTUAL AMOUNT	2010-2011 ADOPTED BUDGET	2010-2011 YTD 06/20/2011	2011-2012 ADOPTED BUDGET

04 AUDIT & CONTROL						

1041 COMPTROLLER						

10441001 COMPTROLLER PS						

411001 ANNUAL SALARY	333,317.55	372,877.39	351,368.06	393,542.00	330,051.34	393,542.00
412002 HOURLY SALARY	.00	.00	.00	.00	7,549.32	.00
413003 ACTING TIME	380.87	595.98	.00	500.00	.00	500.00
414001 LONGEVITY	1,525.00	1,525.00	2,250.00	1,850.00	1,050.00	2,175.00
414007 PERFECT ATTENDANCE INCENTIVE	.00	.00	.00	539.00	.00	539.00
415001 AUTOMOBILE ALLOWANCE	780.00	675.00	588.00	1,200.00	360.00	1,200.00
TOTAL 10441001 COMPTROLLER PS	336,003.42	375,673.37	354,206.06	397,631.00	339,010.66	397,956.00
10441004 COMPTROLLER TR						

458001 TRANSPORTATION	1,116.00	911.99	2,162.33	4,855.00	1,796.15	4,975.00
458002 MEALS & LODGING	2,733.30	3,320.35	3,668.92	6,839.00	2,798.29	7,535.00
458003 REGISTRATION & MEMBERSHIP FE	22,543.73	37,846.00	39,698.00	44,480.00	38,775.00	44,715.00
TOTAL 10441004 COMPTROLLER TR	26,393.03	42,078.34	45,529.25	56,174.00	43,369.44	57,225.00
10441005 COMPTROLLER SP						

461001 OFFICE SUPPLIES	390.85	368.44	499.41	980.00	601.98	1,063.40
461002 CONTRACT VENDOR SUPPLIES	290.44	274.02	328.85	300.00	297.43	300.00
464000 PERIODICALS	.00	312.00	317.95	1,626.00	347.95	1,626.00
TOTAL 10441005 COMPTROLLER SP	681.29	954.46	1,146.21	2,906.00	1,247.36	2,989.40
10441006 COMPTROLLER SV						

432001 AUDITING SERVICES	287,658.55	304,600.00	236,870.00	256,700.00	274,527.50	258,515.00
443400 EQUIP MAINTENANCE CONTRACTS	2,634.90	2,375.00	950.00	495.00	525.00	505.00
444101 RENTAL LAND & BUILDINGS	.00	.00	.00	2,220.00	2,184.00	2,400.00
455000 PRINTING & BINDING	.00	.00	.00	.00	32.00	.00
455100 INTERNAL PRINT SHOP	85.50	93.67	216.40	250.00	41.60	250.00
480000 OTHER SERVICES	.00	.00	2,184.00	.00	700.00	.00
TOTAL 10441006 COMPTROLLER SV	290,378.95	307,068.67	240,220.40	259,665.00	278,010.10	261,670.00
10441007 COMPTROLLER CO						

CITY OF BUFFALO
 CITY OF BUFFALO - GENERAL FUND
 2011-2012 ADOPTED BUDGET

	2007-2008 ACTUAL AMOUNT	2008-2009 ACTUAL AMOUNT	2009-2010 ACTUAL AMOUNT	2010-2011 ADOPTED BUDGET	2010-2011 YTD 06/20/2011	2011-2012 ADOPTED BUDGET
474100 EQUIPMENT	1,426.12	1,010.24	2,718.97	4,500.00	3,257.00	2,500.00
TOTAL 10441007 COMPTROLLER CO	1,426.12	1,010.24	2,718.97	4,500.00	3,257.00	2,500.00
TOTAL 1041 COMPTROLLER	654,882.81	726,785.08	643,820.89	720,876.00	664,894.56	722,340.40

BUDGET PROJECTION 21112 CITY OF BUFFALO - BUDGET PROJECTIONS 2011 - 2012

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL		PERCENT CHANGE
10441001411001		COMPTR PS ANNUAL SAL	389,542.00	.00	393,542.00	1.03
	1000-04-1041-0000-1-00-0-40-411001-	COMPTR CONTROLLER GRADE H005	1.00	88,412.00	88,412.00	
		DEPUTY COMPTR CONTROLLER GRADE I135 - STEP 5	1.00	87,215.00	87,215.00	
		EXECUTIVE ASSISTANT TO THE COMPTR CONTROLLER FOR COMMUNICATIONS AND INTERGOVERNMENTAL AFFAIRS GRADE I032	1.00	77,664.00	77,664.00	
		SPECIAL ASSISTANT TO THE COMPTR CONTROLLER FOR POLICY AND RESEARCH GRADE I121 - STEP 5	1.00	63,676.00	63,676.00	
		CONFIDENTIAL ASSISTANT TO THE COMPTR CONTROLLER GRADE I093 - STEP 5	1.00	41,448.00	41,448.00	
		ACCOUNT CLERK TYPIST GRADE A005 - STEP 5	1.00	35,127.00	35,127.00	
		BUDGET CEILING:			389,542.00	
		TOTALS:	389,542.00	.00	393,542.00	1.03

** END OF REPORT - Generated by bartosik,joe **

AUDIT & CONTROL

AUDIT	FUNCTION	1042
APPROPRIATIONS	\$	1,108,324
FRINGES	\$	421,545
TOTAL APPROPRIATIONS	\$	<u>1,529,869</u>
REVENUE	\$	217,100
NET	\$	<u><u>(1,312,769)</u></u>

DEPARTMENT OF AUDIT & CONTROL

Division of Audit Division #04-1042

Goals

1. To aid the Comptroller in supervising the fiscal affairs of the City of Buffalo, the Buffalo Sewer Authority, and the Buffalo City School District
2. To determine the reliability and accuracy of data and integrity of all fiscal matters
3. To audit and examine all relevant accounts invoices and claims
4. To audit various departments, agencies, authorities and corporations
5. To maintain the fraud hotline, investigate complaints, and resolve such complaints in accordance with established policies

Activities

1. Audit expenditures of all City of Buffalo departments and its boards and agencies, the Buffalo Sewer Authority, the Buffalo Municipal Water Authority & the Buffalo Water Board
2. Audit the expenditures of the Board of Education's Capital Projects Fund
3. Audit purchase orders, service orders contracts and related claims for propriety, legality quantity, price, account charged and mathematical accuracy
4. Reconcile invoice to delivery and receipt of material, supplies and services
5. Audit City & Buffalo Sewer Authority payrolls and various Federal, State and County grant payrolls to include time reports, payroll deductions, payroll registers, payroll checks and wage garnishments or attachments, for clerical accuracy and compliance with Federal and State ordinances
6. Prepare Annual Audit Plan for submission to Council and updates during the fiscal year
7. Perform audits of revenue producing sources to include grants & Buffalo Municipal Housing Authority (Audit reports are listed on the Comptroller website)
8. Perform control and compliance audits and reviews
9. Perform audits of the economy, efficiency and effectiveness of the various City governmental operations
10. Maintain record of compensation awards and payments, public official bonds, and liability insurance for contracts
11. Maintain a perpetual inventory of bonds held in lieu of retention monies, for incomplete city Capital Projects and Buffalo Sewer Authority Construction Funds Projects
12. Review new and existing computer systems utilized for revenue, expenditure and managerial reporting and recommend improvements
13. Review contracts for approval by the Buffalo Fiscal Stability Authority (BFSA) and Living Wage Commission
14. Reinforce sound internal control policies and procedures in departments
15. Investigate fraud, waste, and abuse of City resources through the use of confidential phone and internet tools

DEPARTMENT OF AUDIT & CONTROL

Division of Audit

Division #04-1042

Work Program Statistics

	Actual 2009-2010	Estimate 2010-2011	Estimate 2010-2011
Orders and Contracts Reviewed			
City	12,326	12,356	11,490
Buffalo Sewer Authority	1,721	1,730	1,785
Buffalo Board of Education	208	179	180
Payroll Checks Processed			
City	95,000	100,000	100,000
Buffalo Sewer Authority	6,500	7,000	7,000
Audits and Review Conducted			
Audits & Review	8	8	9
Other reports & requests	4	4	3
Fraud, Waste & Abuse Hotline			
Phone	6	12	13
Web Site	10	15	20
Other	2	3	2

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2011-2012 ADOPTED BUDGET

	2007-2008 ACTUAL AMOUNT	2008-2009 ACTUAL AMOUNT	2009-2010 ACTUAL AMOUNT	2010-2011 ADOPTED BUDGET	2010-2011 YTD 06/20/2011	2011-2012 ADOPTED BUDGET

1042 AUDIT DIVISION						

10442001 AUDIT DIVISION PS						

411001 ANNUAL SALARY	707,028.61	821,752.24	908,065.49	1,047,578.00	946,074.59	1,040,514.00
413001 OVERTIME	5,771.80	9,070.65	2,317.53	6,500.00	4,277.86	6,500.00
413003 ACTING TIME	539.81	.00	641.66	.00	.00	.00
414001 LONGEVITY	13,250.00	14,625.00	15,150.60	13,650.00	13,250.00	14,700.00
414007 PERFECT ATTENDANCE INCENTIVE	11,434.88	10,824.49	9,772.89	13,805.93	.00	13,723.00
415001 AUTOMOBILE ALLOWANCE	48.00	279.00	72.00	960.00	63.00	960.00
TOTAL 10442001 AUDIT DIVISION PS	738,073.10	856,551.38	936,020.17	1,082,493.93	963,665.45	1,076,397.00
10442004 AUDIT DIVISION TR						

458001 TRANSPORTATION	197.71	1,108.34	327.20	1,730.00	353.25	2,260.00
458002 MEALS & LODGING	965.31	1,804.87	800.14	1,554.00	1,208.24	1,724.00
458003 REGISTRATION & MEMBERSHIP FE	940.00	750.00	890.00	1,025.00	1,270.00	1,790.00
TOTAL 10442004 AUDIT DIVISION TR	2,103.02	3,663.21	2,017.34	4,309.00	2,831.49	5,774.00
10442005 AUDIT DIVISION SP						

461001 OFFICE SUPPLIES	791.57	779.78	885.53	818.50	769.30	1,674.00
461002 CONTRACT VENDOR SUPPLIES	1,429.95	1,472.24	1,440.65	1,430.67	1,364.66	1,564.46
464000 PERIODICALS	312.95	320.95	529.00	550.00	529.00	1,050.00
TOTAL 10442005 AUDIT DIVISION SP	2,534.47	2,572.97	2,855.18	2,799.17	2,662.96	4,288.46
10442006 AUDIT DIVISION SV						

432001 AUDITING SERVICES	.00	.00	.00	15,000.00	.00	15,000.00
443301 MACHINERY & EQUIP REPAIRS	.00	.00	.00	100.00	.00	100.00
443400 EQUIP MAINTENANCE CONTRACTS	1,361.50	189.95	100.00	110.00	100.00	110.00
455100 INTERNAL PRINT SHOP	.00	40.00	187.44	100.00	.00	100.00
480000 OTHER SERVICES	.00	.00	.00	.00	1,395.00	700.00
TOTAL 10442006 AUDIT DIVISION SV	1,361.50	229.95	287.44	15,310.00	1,495.00	16,010.00
10442007 AUDIT DIVISION CO						

CITY OF BUFFALO
 CITY OF BUFFALO - GENERAL FUND
 2011-2012 ADOPTED BUDGET

	2007-2008 ACTUAL AMOUNT	2008-2009 ACTUAL AMOUNT	2009-2010 ACTUAL AMOUNT	2010-2011 ADOPTED BUDGET	2010-2011 YTD 06/20/2011	2011-2012 ADOPTED BUDGET
474100 EQUIPMENT	850.54	1,048.76	1,315.45	1,000.00	883.81	5,855.00
TOTAL 10442007 AUDIT DIVISION CO	850.54	1,048.76	1,315.45	1,000.00	883.81	5,855.00
TOTAL 1042 AUDIT DIVISION	744,922.63	864,066.27	942,495.58	1,105,912.10	971,538.71	1,108,324.46

BUDGET PROJECTION 21112 CITY OF BUFFALO - BUDGET PROJECTIONS 2011 - 2012

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	PERCENT CHANGE	
10442001411001		AUDIT PS ANNUAL SAL	1,047,578.00	.00	1,040,514.00	-.67
	1000-04-1042-0000-1-00-0-40-411001-	PRINCIPAL AUDITOR- 0490	1.00	65,398.00	65,398.00	
		GRADE A081 - STEP 5				
		SUPERVISING AUDITOR - 0542	1.00	59,811.00	59,811.00	
		GRADE A073 - STEP 5				
		SUPERVISING AUDITOR - 0542	1.00	59,811.00	59,811.00	
		GRADE A073 - STEP 5				
		ASSOCIATE AUDITOR - 0480	1.00	48,912.00	48,912.00	
		GRADE A062 - STEP 12				
		SENIOR AUDITOR - 0470	3.00	50,398.00	151,194.00	
		GRADE A056 - STEP 5 - PERM				
		ASSOCIATE AUDITOR GRADE A062 - STEP 1	1.00	45,358.00	45,358.00	
		Replaces Senior Auditor - Step11				
		SENIOR AUDITOR - 0470 GRADE A056 -	1.00	50,398.00	50,398.00	
		STEP 5				
		PERM				
		ASSISTANT AUDITOR - 0460 GRADE A035 -	1.00	40,625.00	40,625.00	
		STEP 12 -PERM				
		JUNIOR AUDITOR - 0440 - GRADE 017	1.00	35,885.00	35,885.00	
		- STEP 12 - PERM				
		CITY AUDITOR - 5640 GRADE I086 -	1.00	86,685.00	86,685.00	
		EXEMPT STEP 5				
		PRINCIPAL AUDITOR - 0490 GRADE 081 -	1.00	65,398.00	65,398.00	
		STEP 5 - PERM				
		ADMINISTRATIVE ASSISTANT - 1380 GRADE	1.00	45,613.00	45,613.00	
		041				
		STEP 5 - PERM				
		SUPERVISING AUDITOR - 0542 -GRADE A073	1.00	59,811.00	59,811.00	
		STEP 5- TEMPORARY				
		PROMOTION DUE TO LOA STEP 1				
		SENIOR AUDITOR - 0530 - FISCAL	1.00	50,398.00	50,398.00	
		COMPLIANCE (HOMELAND SECURITY) PROV -				
		GRADE A056 - STEP 5				
		SENIOR AUDITOR - 0470 GRADE A056 STEP	1.00	50,398.00	50,398.00	
		5 - PERM				
		JUNIOR ACCOUNTANT - 0500 GRADE A017	1.00	35,226.00	35,226.00	
		- STEP 11 -TEMP LOA STEP 4				
		ASSISTANT AUDITOR - 0460 - GRADE A035	1.00	40,625.00	40,625.00	
		STEP 11 - PERM				
		SENIOR ACCOUNTANT - 0530 - STEP 3	1.00	48,968.00	48,968.00	
		PERM				
10442001411001	10250	AUDIT UASI 3 PS ANNUAL SAL	.00	.00	.00	.00
	1000-04-1042-0000-1-00-0-40-411001-10250					
10442001411001	10312	AUDIT UASI 4 PS ANNUAL SAL	.00	.00	.00	.00
	1000-04-1042-0000-1-00-0-40-411001-10312					

BUDGET PROJECTION 21112 CITY OF BUFFALO - BUDGET PROJECTIONS 2011 - 2012

ORG	OBJECT	PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL		PERCENT CHANGE
10442001411001	10333		AUDIT MMR6 PS ANNUAL SAL	.00	.00	.00	.00
			1000-04-1042-0000-1-00-0-40-411001-10333				
10442001411001	10369		AUDIT UAS15 PS ANNUAL SAL	.00	.00	.00	.00
			1000-04-1042-0000-1-00-0-40-411001-10369				
			BUDGET CEILING:			1,047,578.00	
			TOTALS:	1,047,578.00	.00	1,040,514.00	-.67

** END OF REPORT - Generated by bartosik,joe **

AUDIT & CONTROL

ACCOUNTING

FUNCTION

1043

APPROPRIATIONS	\$	762,906
FRINGES	\$	294,043
TOTAL APPROPRIATIONS	\$	<u>1,056,949</u>
REVENUE	\$	96,820
NET	\$	<u><u>(960,129)</u></u>

DEPARTMENT OF AUDIT & CONTROL

Division of Accounting

Division #04-1043

Goals

1. To maintain accounting records of all financial transactions of the City, the Buffalo Municipal Water Finance Authority and Buffalo Water Board on a fund basis.
2. To issue periodic financial statements in accordance with generally accepted accounting principles and standards to legislative, executive and other government officials, as well as non-government business units, and furnish the reports required by the Charter and Code of the City.
3. To account for the proceeds, expenditure and retirement of bonded indebtedness in accordance with legal requirements.
4. To implement a new financial and accounting system utilizing state of the art computer software and the City's Local Area Network of personal computer workstations.

Description of Activities

General Accounting

1. Maintain general ledger accounts on a fund basis, and prepare financial statements for funds of the City of Buffalo and the Buffalo Municipal Water Finance Authority/Buffalo Water Board.
2. Supervise the collection of utility taxes.
3. Maintain accounts receivable system to facilitate collection of monies owing to the City and the Buffalo Municipal Water Finance Authority/Buffalo Water Board.
4. Maintain an inventory of the City and Buffalo Municipal Water Finance Authority/Buffalo Water Board fixed assets and equipment.
5. Deposit payroll withholdings as required by law, prepare social security and other Federal and State reports, including IRS Forms W-2 and 1099.
6. Receive and enter into the City computer system, all vendor billings to the City and Buffalo Municipal Water Finance Authority/Buffalo Water Board.
7. Issue checks for non salary disbursements.
8. Prepares the Comprehensive Annual Financial Report of the Comptroller and Annual Financial Reports for the Buffalo Municipal Water Finance Authority/Buffalo Water Board.
9. Supervise the installation of new financial and accounting software and the related transfer of accounting and financial records; implement training to facilitate city-wide use of new systems.

Work Program Statistics

	Actual 2009-2010	Estimate 2010-2011	Estimate 2011-2012
Accounts Payable checks processed	19,125	18,811	18,811
Accounts Payable invoices processed	50,469	54,913	54,913
Accounts receivable invoices issued	3,797	3,797	3,640
Grants monitoring	48	48	51
Personal service- man years	14	14	14

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2011-2012 ADOPTED BUDGET

	2007-2008 ACTUAL AMOUNT	2008-2009 ACTUAL AMOUNT	2009-2010 ACTUAL AMOUNT	2010-2011 ADOPTED BUDGET	2010-2011 YTD 06/20/2011	2011-2012 ADOPTED BUDGET

1043 ACCOUNTING DIVISION						

10443001 ACCOUNTING DIVISION PS						

411001 ANNUAL SALARY	619,916.03	620,998.10	685,101.38	713,350.00	644,008.50	713,230.00
413001 OVERTIME	6,599.78	6,977.68	1,344.94	6,000.00	2,293.13	6,000.00
413003 ACTING TIME	324.71	95.27	.00	200.00	.00	200.00
414001 LONGEVITY	16,557.90	14,855.89	13,425.00	14,150.00	10,617.67	14,225.00
414007 PERFECT ATTENDANCE INCENTIVE	8,546.43	9,130.28	8,683.09	9,604.00	.00	9,004.00
415001 AUTOMOBILE ALLOWANCE	18.00	.00	63.00	.00	18.00	.00
TOTAL 10443001 ACCOUNTING DIVISION PS	651,962.85	652,057.22	708,617.41	743,304.00	656,937.30	742,659.00
10443004 ACCOUNTING DIVISION TR						

458001 TRANSPORTATION	117.30	644.10	242.20	830.00	616.32	1,760.00
458002 MEALS & LODGING	935.33	967.67	1,075.92	1,002.00	1,049.24	2,027.00
458003 REGISTRATION & MEMBERSHIP FE	1,380.00	1,285.00	1,100.00	1,950.00	1,300.00	2,705.00
TOTAL 10443004 ACCOUNTING DIVISION TR	2,432.63	2,896.77	2,418.12	3,782.00	2,965.56	6,492.00
10443005 ACCOUNTING DIVISION SP						

461001 OFFICE SUPPLIES	13,346.94	6,058.78	14,534.43	9,275.00	7,424.78	8,975.15
461002 CONTRACT VENDOR SUPPLIES	1,930.81	2,043.56	1,970.33	1,549.60	2,659.12	2,762.60
464000 PERIODICALS	325.95	346.95	518.64	885.00	495.95	585.00
TOTAL 10443005 ACCOUNTING DIVISION SP	15,603.70	8,449.29	17,023.40	11,709.60	10,579.85	12,322.75
10443006 ACCOUNTING DIVISION SV						

432004 ENGINEER & TECHNICAL SERVICE	.00	.00	.00	.00	.00	.00
443400 EQUIP MAINTENANCE CONTRACTS	95.00	202.95	244.90	150.00	100.00	110.00
455000 PRINTING & BINDING	676.75	648.00	948.60	950.00	664.90	1,222.50
455100 INTERNAL PRINT SHOP	100.00	50.00	50.00	100.00	2.50	100.00
480000 OTHER SERVICES	.00	.00	60.00	.00	60.00	.00
TOTAL 10443006 ACCOUNTING DIVISION SV	871.75	900.95	1,303.50	1,200.00	827.40	1,432.50
TOTAL 1043 ACCOUNTING DIVISION	670,870.93	664,304.23	729,362.43	759,995.60	671,310.11	762,906.25

BUDGET PROJECTION 21112 CITY OF BUFFALO - BUDGET PROJECTIONS 2011 - 2012

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	PERCENT CHANGE	
10443001411001		ACCTG PS ANNUAL SAL	713,350.00	.00	713,230.00	-.02
	1000-04-1043-0000-1-00-0-40-411001-	CITY ACCOUNTANT	1.00	86,685.00	86,685.00	
		GRADE I086 - STEP 5				
		PRINCIPAL ACCOUNTANT - PERM	1.00	65,398.00	65,398.00	
		A081 - STEP 5				
		SUPERVISING ACCOUNTANT - TEMP	2.00	59,811.00	119,622.00	
		A073 - STEP 5				
		ASSOCIATE ACCOUNTANT -	1.00	52,585.00	52,585.00	
		CONTINGEN-PERMANENT				
		STEP 5				
		ASSOCIATE AUDITOR - PERM	1.00	52,585.00	52,585.00	
		A062 - STEP 5				
		ASSOCIATE ACCOUNTANT -	1.00	47,766.00	47,766.00	
		CONTINGENT-PERMANENT				
		A062 - STEP 13				
		SENIOR ACCOUNTANT - PERM	1.00	50,398.00	50,398.00	
		A056 - STEP 5				
		JUNIOR ACCOUNTANT - TEMP	1.00	35,885.00	35,885.00	
		A017 - STEP 13				
		ADMINISTRATIVE ASSISTANT - PERM	1.00	45,613.00	45,613.00	
		A041 - STEP 5				
		ASSOCIATE ACCOUNT CLERK - PROV	1.00	39,010.00	39,010.00	
		A022 - STEP 4				
		DATA CONTROL CLERK - PERM	1.00	37,249.00	37,249.00	
		A013 - STEP 5				
		JUNIOR DATA CONTROL CLERK - PERM	1.00	34,255.00	34,255.00	
		A004 - STEP5				
		SENIOR ACCOUNTANT TEMP. A056	1.00	46,179.00	46,179.00	
		STEP				
		2				
		BUDGET CEILING:			713,350.00	
		TOTALS:	713,350.00	.00	713,230.00	-.02

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AUDIT & CONTROL

ACCOUNTING - CASH & DEBT MGM'T.	FUNCTION	1049
APPROPRIATIONS	\$	311,264
FRINGES	\$	117,113
TOTAL APPROPRIATIONS	\$	<u>428,377</u>
REVENUE	\$	1,150,000
NET	\$	<u><u>721,623</u></u>

DEPARTMENT OF AUDIT & CONTROL
Division of Investment & Debt Management
Division #04-1049

Work Program Statistics

	Actual 2009-2010	Estimate 2010-2011	Estimate 2011-2012
Investment:			
Average Interest Rate	0.63%	0.55%	0.53%
Total Interest Income (\$)	2,833,836	1,300,000	1,150,000
Bond Resolutions Processed	40	38	45
Bonds and Notes Issued (millions \$)	22	0	54.9
Personal Service - man years	5	5	5

CITY OF BUFFALO
CITY OF BUFFALO - GENERAL FUND
2011-2012 ADOPTED BUDGET

	2007-2008 ACTUAL AMOUNT	2008-2009 ACTUAL AMOUNT	2009-2010 ACTUAL AMOUNT	2010-2011 ADOPTED BUDGET	2010-2011 YTD 06/20/2011	2011-2012 ADOPTED BUDGET

1049 ACCOUNTING-CASH & DEBT MANGT						

10449001 CASH & DEBT MANAGEMENT						

411001 ANNUAL SALARY	241,455.57	272,308.48	278,450.21	289,313.00	260,577.45	294,340.00
413001 OVERTIME	1,532.30	1,587.54	2,002.61	2,000.00	2,189.37	2,000.00
414001 LONGEVITY	2,825.00	3,150.00	3,875.00	3,875.00	3,875.00	4,275.00
414007 PERFECT ATTENDANCE INCENTIVE	1,190.30	1,603.80	2,021.04	2,905.35	.00	2,962.00
415001 AUTOMOBILE ALLOWANCE	.00	27.00	36.00	.00	9.00	.00
TOTAL 10449001 CASH & DEBT MANAGEMENT	247,003.17	278,676.82	286,384.86	298,093.35	266,650.82	303,577.00
10449004 CASH & DEBT MANAGEMENT						

458001 TRANSPORTATION	194.80	475.41	387.20	1,020.00	761.71	1,550.00
458002 MEALS & LODGING	706.15	229.00	797.28	1,254.00	1,141.85	1,424.00
458003 REGISTRATION & MEMBERSHIP FE	920.00	600.00	935.00	1,400.00	1,210.00	1,530.00
TOTAL 10449004 CASH & DEBT MANAGEMENT	1,820.95	1,304.41	2,119.48	3,674.00	3,113.56	4,504.00
10449005 CASH & DEBT MANAGEMENT						

461001 OFFICE SUPPLIES	149.12	132.20	128.49	150.00	134.99	150.00
461002 CONTRACT VENDOR SUPPLIES	1,467.69	1,270.79	2,206.52	2,075.90	2,161.16	2,118.00
464000 PERIODICALS	.00	.00	77.95	83.95	86.00	84.95
TOTAL 10449005 CASH & DEBT MANAGEMENT	1,616.81	1,402.99	2,412.96	2,309.85	2,382.15	2,352.95
10449006 CASH & DEBT MANAGEMENT						

443400 EQUIP MAINTENANCE CONTRACTS	396.00	150.00	.00	.00	.00	680.00
455000 PRINTING & BINDING	.00	.00	.00	.00	.00	.00
455100 INTERNAL PRINT SHOP	.00	.00	14.20	150.00	30.00	150.00
480000 OTHER SERVICES	.00	.00	.00	.00	.00	.00
TOTAL 10449006 CASH & DEBT MANAGEMENT	396.00	150.00	14.20	150.00	30.00	830.00
TOTAL 1049 ACCOUNTING-CASH & DEBT MANGT	250,836.93	281,534.22	290,931.50	304,227.20	272,176.53	311,263.95
TOTAL 04 AUDIT & CONTROL	2,321,513.30	2,536,689.80	2,606,610.40	2,891,010.90	2,579,919.91	2,904,835.06

BUDGET PROJECTION 21112 CITY OF BUFFALO - BUDGET PROJECTIONS 2011 - 2012

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL		PERCENT CHANGE
10449001411001		CASH & DEBT PS ANNUAL SALARY	289,313.00	.00	294,340.00	1.74
	1000-04-1049-0000-1-00-0-40-411001-	INVESTMENT DEBT MANAGEMENT OFFICER	1.00	86,685.00	86,685.00	
		GRADE I087				
		SENIOR AUDITOR	1.00	46,658.00	46,658.00	
		A056 STEP 3				
		ASSISTANT AUDITOR	1.00	38,751.00	38,751.00	
		A035 STEP 1				
		RESOURCES DEVELOPMENT TECHNICI	1.00	56,848.00	56,848.00	
		A067 STEP 5				
		PRINCIPAL ACCOUNTANT	1.00	65,398.00	65,398.00	
		A081 STEP 5				
		BUDGET CEILING:			289,313.00	
		TOTALS:	289,313.00	.00	294,340.00	1.74

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