

## DEPARTMENT OF HUMAN RESOURCES

<b>EMPLOYEE RELATIONS</b>	<b>FUNCTION</b>	<b>1053</b>
APPROPRIATIONS	\$	130,980
FRINGES	\$	67,500
TOTAL APPROPRIATIONS	\$	<u>198,480</u>
REVENUE	\$	<u>1,301,000</u>
NET	\$	<u><u>1,102,520</u></u>

## **DEPARTMENT OF HUMAN RESOURCES**

**Office of the Commissioner**

**Division #25-1053**

The Department of Human Resources is responsible for all Personnel functions of the City of Buffalo. The department provides Civil Service functions and oversees all hiring for the City Government as well as the City of Buffalo Board of Education (BOE), Buffalo Municipal Housing Authority (BMHA) and Buffalo Sewer Authority (BSA). The department administers health and benefits and implements training and wellness programs for all city employees. The Department is comprised of three divisions in addition to the Commissioner's Office.

### **Goals**

1. Increase efficiencies through use of HRIS system (MUNIS): civil service: roster cards, applicant tracking, online applications; grievance tracking, new hire and termination workflows; EE self-service, Manager self-service, online open enrollments.
2. To develop and provide manager specific training with SME's. In FY 14 we will begin with Timekeeper training.
3. Continue key controls in Benefits department for auditing work/catching errors internally/ensuring appropriate separation of duties with financial impact.

### **Activities**

1. Oversee Strategic planning for Civil Service, Benefits and Personnel Departments.
2. Regularly participate in Civil Service decision procedures under Rules 10 & 11.
3. Review MUNIS capabilities, additional modules, and other HRIS add-ons that will enhance service delivery and decrease paper.

CITY OF BUFFALO  
GENERAL FUND  
2014-2015 ADOPTED BUDGET

	2012-2013 ACTUAL AMOUNT	2013-2014 ADOPTED BUDGET	2013-2014 REVISED BUDGET	2013-2014 YTD 06/12/2014	2014-2015 ADOPTED BUDGET
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25 DEPARTMENT OF HUMAN RESOURCES  
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HR ADMINISTRATION  
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12553001 EMPLOYEE RELATIONS PS  
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411001 ANNUAL SALARY	106,845.78	126,356.00	126,356.00	64,113.66	126,356.00
414001 LONGEVITY	.00	.00	.00	.00	.00

TOTAL 12553001 EMPLOYEE RELATIONS PS	106,845.78	126,356.00	126,356.00	64,113.66	126,356.00
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12553004 EMPLOYEE RELATIONS TR  
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458001 TRANSPORTATION	.00	.00	.00	.00	.00
458002 MEALS & LODGING	.00	.00	.00	.00	.00
458003 REGISTRATION & MEMBERSHIP FE	.00	180.00	180.00	125.00	180.00

TOTAL 12553004 EMPLOYEE RELATIONS TR	.00	180.00	180.00	125.00	180.00
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12553005 EMPLOYEE RELATIONS SP  
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461001 OFFICE SUPPLIES	304.02	894.00	894.00	645.48	894.00
461002 CONTRACT VENDOR SUPPLIES	.00	300.00	300.00	224.97	300.00
461400 POSTAGE	.00	18.00	18.00	.00	18.00
464000 PERIODICALS	.00	.00	.00	.00	.00

TOTAL 12553005 EMPLOYEE RELATIONS SP	304.02	1,212.00	1,212.00	870.45	1,212.00
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12553006 EMPLOYEE RELATIONS SV  
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432003 LEGAL SERVICES	.00	.00	.00	.00	.00
432004 ENGINEER & TECHNICAL SERVICE	.00	.00	.00	.00	.00
454000 ADVERTISING	407.16	1,500.00	1,500.00	395.00	1,500.00
455000 PRINTING & BINDING	.00	32.00	32.00	.00	32.00
455100 INTERNAL PRINT SHOP	27.51	1,700.00	1,700.00	.00	1,700.00
456011 RECRUITING & EMPLOYMENT EXP	.00	.00	.00	.00	.00
480000 OTHER SERVICES	.00	.00	.00	.00	.00
490000 FREEZE FUNDS	.00	.00	.00	.00	.00

TOTAL 12553006 EMPLOYEE RELATIONS SV	434.67	3,232.00	3,232.00	395.00	3,232.00
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TOTAL HR ADMINISTRATION	107,584.47	130,980.00	130,980.00	65,504.11	130,980.00
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CITY OF BUFFALO  
ADOPTED BUDGET REQUESTS

PG 1  
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BUDGET PROJECTION 21415 CITY OF BUFFALO BUDGET PROJECTION 2014-2015

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	ADOPTED	PERCENT CHANGE
12553001411001		HR ADM PS ANNUAL SAL	126,356.00	.00	126,356.00	.00
	1000-25-1053-0000-1-00-0-40-411001-	COMMISSIONER OF HUMAN RESOURCES	1.00	91,376.00	91,376.00	
	I/064 - 5	SECRETARY TO THE COMMISSIONER OF HUMAN	1.00	34,980.00	34,980.00	
	RESOURCES I/009-5					
		BUDGET CEILING:			126,356.00	
		TOTALS:	126,356.00	.00	126,356.00	.00

\*\* END OF REPORT - Generated by bartosik,joe \*\*

## DEPARTMENT OF HUMAN RESOURCES

CIVIL SERVICE	FUNCTION	1054
APPROPRIATIONS	\$	2,014,753
FRINGES	\$	187,279
TOTAL APPROPRIATIONS	\$	<u>2,202,032</u>
REVENUE	\$	298,641
NET	\$	<u><u>(1,903,391)</u></u>

## **DEPARTMENT OF HUMAN RESOURCES**

### **Civil Service Division**

**Division #25-1054**

#### **Goals**

1. Send jurisdictional classification process to New York State to change status to non-competitive for Equipment Operator, Park Utility Worker, Heavy Equipment Operator, Tow Truck Operator and Truck Driver to fill vacancies in all city departments.
2. Job analysis and exam creation for entrance level Police Officer – fall 2014, for written exam, physical agility test and qualifying tests
3. Continue the hiring process for Police Officer from current list.
4. Continue administering State and Consultant prepared examinations for city-wide vacancies.
5. Schedule public hearings for Civil Service Rules Appendices for reclassification of titles that are pending exempt or non-competitive status.
6. Fill open vacancies of CS Director and Personnel Assistant.
7. Have entry level Police Officer Class.

#### **Activities**

1. Prepare staff and locations for administration of all Civil Service examinations: written, physical agility test; assessments centers; oral board testing; military make-up exams.
2. On a daily basis, advises city departments, unions, employees and the public on all Civil Service matters.
3. Review classification plan: determine needs of the departments; update current job specifications and develop new titles, as required.
4. Hold Public hearings for Jurisdictional Reclassification.
5. Meet with NYS before sending packet for Jurisdictional reclassification.

#### **Accomplishments**

1. Processed class of thirty two to permanent Police Officer.
2. Process by reviewing applications and required information such as proof of education; experience; residence; background checks; of approximately 4,000 applicants (annually) for examinations; provisional, temporary, seasonal, non-competitive and unclassified appointment; for all City Departments and the Board of Education, Buffalo Sewer Authority, and Buffalo Municipal Housing Authority.
3. Complete the Annual Report for NYS Civil Service reporting for t 2013 all new hires and current employees and their Civil Service status; report exams administered and HR completed and projected projects and goals.

CITY OF BUFFALO  
GENERAL FUND  
2014-2015 ADOPTED BUDGET

	2012-2013 ACTUAL AMOUNT	2013-2014 ADOPTED BUDGET	2013-2014 REVISED BUDGET	2013-2014 YTD 06/12/2014	2014-2015 ADOPTED BUDGET
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HR CIVIL SERVICE  
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12554001 CIVIL SERVICE PS  
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411001 ANNUAL SALARY	215,026.88	307,374.00	307,374.00	170,143.16	304,563.00
412002 HOURLY SALARY	11,340.00	216,912.00	216,912.00	21,326.00	216,912.00
413001 OVERTIME	31,543.07	37,375.00	37,375.00	30,127.56	35,000.00
413003 ACTING TIME	4,066.92	.00	.00	3,452.57	.00
414001 LONGEVITY	6,657.18	4,525.00	4,525.00	4,822.80	2,750.00
414007 PERFECT ATTENDANCE INCENTIVE	2,232.92	4,265.00	4,265.00	522.29	2,292.00
415001 AUTOMOBILE ALLOWANCE	.00	180.00	180.00	54.00	180.00
415002 CLOTHING ALLOWANCE	.00	.00	.00	.00	.00

TOTAL 12554001 CIVIL SERVICE PS	270,866.97	570,631.00	570,631.00	230,448.38	561,697.00
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12554004 CIVIL SERVICE TR  
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458001 TRANSPORTATION	.00	134.00	134.00	.00	134.00
458002 MEALS & LODGING	.00	225.00	225.00	.00	225.00
458003 REGISTRATION & MEMBERSHIP FE	100.00	225.00	225.00	100.00	225.00

TOTAL 12554004 CIVIL SERVICE TR	100.00	584.00	584.00	100.00	584.00
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12554005 CIVIL SERVICE SP  
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461001 OFFICE SUPPLIES	370.85	595.00	795.00	771.61	590.00
461002 CONTRACT VENDOR SUPPLIES	3,405.01	3,593.00	3,745.25	3,737.41	3,760.00
461400 POSTAGE	1,689.83	1,000.00	1,000.00	.00	1,200.00
464000 PERIODICALS	595.00	606.00	606.00	445.00	837.00
466000 BUILDING SUPPLIES	.00	.00	.00	.00	.00
467000 MISCELLANEOUS SUPPLIES	.00	125,000.00	124,800.00	13,193.51	5,000.00

TOTAL 12554005 CIVIL SERVICE SP	6,060.69	130,794.00	130,946.25	18,147.53	11,387.00
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12554006 CIVIL SERVICE SV  
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432002 MEDICAL SERVICES	41,239.39	75,500.00	75,540.00	75,540.00	116,500.00
432004 ENGINEER & TECHNICAL SERVICE	188,924.16	1,385,000.00	1,667,296.21	881,407.91	1,250,000.00
443301 MACHINERY & EQUIP REPAIRS	.00	.00	76.00	76.00	.00
443400 EQUIP MAINTENANCE CONTRACTS	218.00	220.00	220.00	189.00	220.00

CITY OF BUFFALO  
GENERAL FUND  
2014-2015 ADOPTED BUDGET

	2012-2013 ACTUAL AMOUNT	2013-2014 ADOPTED BUDGET	2013-2014 REVISED BUDGET	2013-2014 YTD 06/12/2014	2014-2015 ADOPTED BUDGET
444101 RENTAL LAND & BUILDINGS	1,000.00	88,500.00	88,424.00	15,470.00	22,500.00
444201 RENTAL EQUIPMENT & VEHICLES	.00	8,000.00	8,000.00	6,086.12	13,000.00
454000 ADVERTISING	.00	43,000.00	43,000.00	19,934.79	8,000.00
455000 PRINTING & BINDING	.00	12,900.00	12,900.00	44.00	12,900.00
455100 INTERNAL PRINT SHOP	596.25	8,590.00	8,890.00	4,983.75	8,590.00
480000 OTHER SERVICES	7,096.00	9,375.00	9,375.00	5,101.50	9,375.00
490000 FREEZE FUNDS	.00	.00	.00	.00	.00
TOTAL 12554006 CIVIL SERVICE SV	239,073.80	1,631,085.00	1,913,721.21	1,008,833.07	1,441,085.00
12554007 CIVIL SERVICE CO					
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474100 EQUIPMENT	.00	.00	.00	.00	.00
TOTAL 12554007 CIVIL SERVICE CO	.00	.00	.00	.00	.00
TOTAL HR CIVIL SERVICE	516,101.46	2,333,094.00	2,615,882.46	1,257,528.98	2,014,753.00

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CITY OF BUFFALO  
ADOPTED BUDGET REQUESTS

PG 1  
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BUDGET PROJECTION 21415 CITY OF BUFFALO BUDGET PROJECTION 2014-2015

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	ADOPTED	PERCENT CHANGE
12554001411001		CVLSERV PS ANNUAL SAL	307,374.00	.00	304,563.00	-.91
	1000-25-1054-0000-1-00-0-40-411001-	ADMINISTRATIVE DIRECTOR	1.00	60,888.00	60,888.00	
		I/085-5				
		PERSONNEL SPECIALIST II	1.00	56,848.00	56,848.00	
		A/067-5				
		PERSONNEL SPECIALIST I	1.00	48,500.00	48,500.00	
		A/049-5				
		PERSONNEL ASSISTANT	1.00	37,249.00	37,249.00	
		A/013-3				
		PERSONNEL ASSISTANT A/013-12	1.00	37,249.00	37,249.00	
		ACCOUNT CLERK TYPIST A/005 - Step 12	1.00	32,316.00	32,316.00	
		TYPIST A/002 - 2	1.00	31,513.00	31,513.00	
		BUDGET CEILING:			307,374.00	
		TOTALS:	307,374.00	.00	304,563.00	-.91

\*\* END OF REPORT - Generated by bartosik,joe \*\*

## DEPARTMENT OF HUMAN RESOURCES

COMPENSATION & BENEFITS	FUNCTION	1055
APPROPRIATIONS		\$ 2,745,991
FRINGES		\$ 264,280
TOTAL APPROPRIATIONS		<u>\$ 3,010,271</u>
REVENUE		\$ -
NET		<u><u>\$ (3,010,271)</u></u>

## **DEPARTMENT OF HUMAN RESOURCES**

### **DIVISION OF COMPENSATION & BENEFITS**

**Division #25-1055**

#### **Goals**

1. Work with BC/BS for electronic benefits enrollments
2. To apply for and obtain additional Retiree Drug Subsidies (RDS) for prescription coverage.
3. To work closely with all carriers in managing COB accounts for efficiency.
4. Training for team: (Benefits, Affordable Care Act, Legislative Regulations, Customer Service, Workers Compensation)
5. Bring new TPA on board and increase efficiencies and reporting for IOD and WC claims management
6. Work with new broker to purchase stop loss insurance for WC and IOD claims

#### **Activities**

1. Work with broker and legal to determine how we will comply with all phases of the affordable care act.
2. Continue to upgrade and revise employee Standard Operating Procedures.

#### **Accomplishments**

1. Cleaned up all old and outstanding IOD vendor bills.
2. Resolved outstanding HCRA payments
3. Successful completion of Comptroller's office audit of self-insured pharmacy
4. Successful data transmission with payroll to comply with healthcare W2 reporting

CITY OF BUFFALO  
GENERAL FUND  
2014-2015 ADOPTED BUDGET

	2012-2013 ACTUAL AMOUNT	2013-2014 ADOPTED BUDGET	2013-2014 REVISED BUDGET	2013-2014 YTD 06/12/2014	2014-2015 ADOPTED BUDGET
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HR BENEFITS & MANAGEMENT  
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12555001 COMP & BENEFITS PS  
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411001 ANNUAL SALARY	431,453.23	489,362.00	489,362.00	422,167.64	489,926.00
413001 OVERTIME	899.26	300.00	300.00	606.84	1,000.00
413003 ACTING TIME	.00	.00	.00	.00	.00
414001 LONGEVITY	3,775.00	3,850.00	3,850.00	3,369.73	3,450.00
414007 PERFECT ATTENDANCE INCENTIVE	1,095.55	7,916.00	7,916.00	.00	896.00
415002 CLOTHING ALLOWANCE	.00	.00	.00	.00	.00

TOTAL 12555001 COMP & BENEFITS PS	437,223.04	501,428.00	501,428.00	426,144.21	495,272.00
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12555004 COMP & BENEFITS TR  
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458002 MEALS & LODGING	.00	300.00	300.00	.00	300.00
458003 REGISTRATION & MEMBERSHIP FE	.00	650.00	650.00	35.00	650.00

TOTAL 12555004 COMP & BENEFITS TR	.00	950.00	950.00	35.00	950.00
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12555005 COMP & BENEFITS SP  
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461001 OFFICE SUPPLIES	763.75	800.00	800.00	782.01	1,200.00
461002 CONTRACT VENDOR SUPPLIES	12,779.26	8,855.00	8,986.80	7,624.82	8,855.00
461400 POSTAGE	.00	50.00	50.00	.00	50.00
464000 PERIODICALS	.00	.00	.00	.00	.00

TOTAL 12555005 COMP & BENEFITS SP	13,543.01	9,705.00	9,836.80	8,406.83	10,105.00
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12555006 COMP & BENEFITS SV  
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429007 CASE MANAGEMENT SERVICES IOD	334,104.69	335,000.19	362,875.19	362,375.00	335,000.19
432002 MEDICAL SERVICES	2,852,763.28	1,904,000.00	2,380,247.16	2,357,197.30	1,904,000.00
432003 LEGAL SERVICES	.00	.00	.00	.00	.00
432004 ENGINEER & TECHNICAL SERVICE	484.70	.00	.00	.00	.00
452000 INSURANCE & SURETY BONDS	53,834.27	.00	.00	.00	.00
455000 PRINTING & BINDING	.00	64.00	64.00	.00	64.00
455100 INTERNAL PRINT SHOP	134.63	600.00	600.00	195.00	600.00
490000 FREEZE FUNDS	.00	.00	.00	.00	.00

TOTAL 12555006 COMP & BENEFITS SV	3,241,321.57	2,239,664.19	2,743,786.35	2,719,767.30	2,239,664.19
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TOTAL HR BENEFITS & MANAGEMENT	3,692,087.62	2,751,747.19	3,256,001.15	3,154,353.34	2,745,991.19
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CITY OF BUFFALO  
ADOPTED BUDGET REQUESTS

PG 1  
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BUDGET PROJECTION 21415 CITY OF BUFFALO BUDGET PROJECTION 2014-2015

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	ADOPTED	PERCENT CHANGE
12555001411001		BENEFITS PS ANNUAL SAL	489,362.00	.00	489,926.00	.12
	1000-25-1055-0000-1-00-0-40-411001-	DIRECTOR OF COMPENSATION & BENEFITS				
		I/085-5	1.00	80,000.00	80,000.00	
		COMPENSATION & BENEFITS SPECIALIST	1.00	46,507.00	46,507.00	
		A/044 - 5				
		COMPENSATION & BENEFITS SPECIALIST	1.00	46,507.00	46,507.00	
		A/044 - 5				
		COMPENSATION & BENEFITS SPECIALIST	1.00	46,507.00	46,507.00	
		A/044 - 5				
		COMPENSATION & BENEFITS SPECIALIST	1.00	46,507.00	46,507.00	
		A/044 - 5				
		COMPENSATION & BENEFITS SPECIALIST	1.00	46,507.00	46,507.00	
		A/044 - 5				
		ACCOUNT CLERK TYPIST A/005 - 15	1.00	33,979.00	33,979.00	
		SENIOR ACCOUNTANT A/056 - 11	1.00	50,398.00	50,398.00	
		COMPENSATION & BENEFITS SPECIALIST	1.00	46,507.00	46,507.00	
		A/044 - 5				
		BUDGET CEILING:			489,362.00	
		TOTALS:	489,362.00	.00	489,926.00	.12

\*\* END OF REPORT - Generated by bartosik,joe \*\*

## DEPARTMENT OF HUMAN RESOURCES

<b>EMPLOYMENT &amp; TRAINING</b>	<b>FUNCTION</b>	<b>1057</b>
APPROPRIATIONS	\$	169,970
FRINGES	\$	33,314
TOTAL APPROPRIATIONS	\$	<u>203,284</u>
REVENUE	\$	<u>100,000</u>
NET COST	\$	<u><u>(103,284)</u></u>

## **DEPARTMENT OF HUMAN RESOURCES**

**Personnel Division**

**Division #25-1057**

### **Goals**

1. To design a course catalog of available trainings offered throughout the year
2. Create manager specific core curriculum in conjunction with SME's.
3. Continue workplace violence policy in conjunction with legal, Commissioner and union leadership per DOL requirements.
4. Level 3 workplace violence training – situational response training for high risk departments.

### **Activities**

1. Continue the city-wide use of the NYS Department of Labor grant for training purposes including customer service, workplace safety, etc.
2. Workplace violence training, level 3 as well as annual re-certifications.
3. Sexual Harassment training for all city employees.
4. Enter data into new AAP software for use in 2014.

### **Accomplishments**

1. Provided Sexual Harassment training for all city managers, Common Council (senior staff) and the Buffalo Fire Department Officers and rank and file
2. Substantially met all workplace violence program goals as established by the DOL.
3. Offered reasonable suspicion training for Department of Transportation supervisors through the City's EAP.

CITY OF BUFFALO  
GENERAL FUND  
2014-2015 ADOPTED BUDGET

	2012-2013 ACTUAL AMOUNT	2013-2014 ADOPTED BUDGET	2013-2014 REVISED BUDGET	2013-2014 YTD 06/12/2014	2014-2015 ADOPTED BUDGET
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HR EMPLOYMENT & TRAINING  
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12557001 EMPLOY & TRAINING PS  
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411001 ANNUAL SALARY	60,888.13	60,888.00	60,888.00	57,155.32	60,888.00
413003 ACTING TIME	.00	.00	.00	10,629.24	.00
414001 LONGEVITY	1,050.00	1,050.00	1,050.00	1,050.00	1,050.00
415001 AUTOMOBILE ALLOWANCE	.00	.00	.00	465.00	.00

TOTAL 12557001 EMPLOY & TRAINING PS	61,938.13	61,938.00	61,938.00	69,299.56	61,938.00
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12557004 EMPLOY & TRAINING TR  
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458001 TRANSPORTATION	.00	.00	.00	.00	.00
458002 MEALS & LODGING	.00	.00	.00	.00	.00
458003 REGISTRATION & MEMBERSHIP FE	.00	.00	.00	.00	.00

TOTAL 12557004 EMPLOY & TRAINING TR	.00	.00	.00	.00	.00
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12557005 EMPLOY & TRAINING SP  
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461001 OFFICE SUPPLIES	86.96	300.00	300.00	181.34	300.00
464000 PERIODICALS	.00	100.00	100.00	.00	100.00
467000 MISCELLANEOUS SUPPLIES	6,358.00	.00	.00	.00	.00

TOTAL 12557005 EMPLOY & TRAINING SP	6,444.96	400.00	400.00	181.34	400.00
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12557006 EMPLOY & TRAINING SV  
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432002 MEDICAL SERVICES	49,347.31	58,200.00	68,438.39	50,850.87	58,200.00
432004 ENGINEER & TECHNICAL SERVICE	23,541.42	25,000.00	25,763.00	14,854.93	25,500.00
443301 MACHINERY & EQUIP REPAIRS	197.88	1,500.00	1,500.00	1,120.75	1,500.00
444201 RENTAL EQUIPMENT & VEHICLES	80.00	.00	.00	.00	.00
454000 ADVERTISING	.00	1,500.00	1,500.00	.00	1,500.00
455000 PRINTING & BINDING	.00	32.00	32.00	.00	32.00
455100 INTERNAL PRINT SHOP	.00	900.00	900.00	.00	900.00
480000 OTHER SERVICES	9,563.00	50,000.00	50,000.00	21,915.00	20,000.00
490000 FREEZE FUNDS	.00	.00	.00	.00	.00

TOTAL 12557006 EMPLOY & TRAINING SV	82,729.61	137,132.00	148,133.39	88,741.55	107,632.00
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12557007 EMPLOY & TRAINING CO  
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CITY OF BUFFALO  
GENERAL FUND  
2014-2015 ADOPTED BUDGET

	2012-2013 ACTUAL AMOUNT	2013-2014 ADOPTED BUDGET	2013-2014 REVISED BUDGET	2013-2014 YTD 06/12/2014	2014-2015 ADOPTED BUDGET
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474100 EQUIPMENT	.00	420.00	420.00	.00	.00
TOTAL 12557007 EMPLOY & TRAINING CO	.00	420.00	420.00	.00	.00
TOTAL HR EMPLOYMENT & TRAINING	151,112.70	199,890.00	210,891.39	158,222.45	169,970.00

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CITY OF BUFFALO  
ADOPTED BUDGET REQUESTS

PG 1  
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BUDGET PROJECTION 21415 CITY OF BUFFALO BUDGET PROJECTION 2014-2015

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	ADOPTED	PERCENT CHANGE
12557001411001		EMPL & TRAIN PS ANNUAL SAL	60,888.00	.00	60,888.00	.00
	1000-25-1057-0000-1-00-0-40-411001-	DIRECTOR OF PERSONNEL	1.00	60,888.00	60,888.00	
		I/085-5				
		BUDGET CEILING:			60,888.00	
		TOTALS:	60,888.00	.00	60,888.00	.00

\*\* END OF REPORT - Generated by bartosik,joe \*\*