



CITY OF BUFFALO
65 Niagara Sq 321 City Hall Buffalo, NY 14202

SPECIAL EVENT

Tent & Propane Permits 2016

Byron W. Brown
Mayor

Bureau of Fire Prevention	
Chief	Mark Morganti
Contact	Fire Prevention Staff
Location	321 City Hall
Phone	716-851-5707
Fax	716-851-4680

TENT PERMITS: Fire Department Inspectors will enforce fire regulations.

1. A tent permit and 'Certificate of Flame Resistance' must be displayed in tent at the special event. Contact retailer where tent was purchased or rental agent for the 'Certificate of Flame Resistance'.
2. It is the applicant's responsibility to ensure each tent is flame resistant and to provide Certificate of Flame Resistance.
3. **A DETAILED SITE and FLOOR PLAN** required for tents, canopies, and membrane structures with an occupant load of 50 or more. Floor plan indicates details of the means of egress and type of heating and electrical equipment.
4. Each tent requires a minimum 10-B:C fire extinguisher.

PROPANE "LPG" PERMITS: Fire Department Inspectors will enforce fire regulations

1. LPG Propane Permit must be displayed at each vendor location.
2. Propane tanks are to be secured in an upright position and not subject to physical damage.
3. Each propane location requires a minimum 10-B:C fire extinguisher.

Name of Event _____

Event Location _____ **date(s) of event** _____

Contact Person _____ **phone** _____

Address _____

street city state ZIP

Email _____ **fax** _____

Agency tents rented from _____ **phone** _____

Address _____

street city state ZIP

Email _____ **fax** _____

Applicant signature _____ **date** _____

\$ 25 per tent if paid prior to event	x _____ tents	\$25 x _____ = \$ _____
\$ 50 per tent if paid on day of event	x _____ tents	\$50 x _____ = \$ _____
\$250 flat rate if 11 or more tents	_____ tents	\$ _____
\$ 25 per propane vendor if paid prior to event	x _____ locations	\$25 x _____ = \$ _____
\$ 50 per propane vendor if paid day of event	x _____ locations	\$50 x _____ = \$ _____
Make check payable to "City of Buffalo" Total due		= \$ _____

FOR FIRE PREVENTION BUREAU USE ONLY					
Year	Permit #	Comments	Year	Permit #	comments
2013			2015		
2014			2016		