

**CITY OF BUFFALO URBAN RENEWAL AGENCY  
GOVERNANCE COMMITTEE MEETING MINUTES  
August 21, 2012**

**1.0 Roll Call**

**Members Present**

Commissioner Janet Penksa  
Brendan R. Mehaffy  
Timothy Ball  
Council Member Joseph Golombek

**Members Absent:**

None

**Staff Present**

Scott C. Billman  
Greta Mobley  
Risè Geller

Risè Geller

- 2.0 Reading of the Minutes:** Commissioner Penksa made the motion to waive the reading of the minutes from the March 27, 2012 meeting, and that they are accepted; seconded by Mr. Mehaffy and carried unanimously.

**3.0 New Business**

A motion was made to file the Governance Committee and BURA Board minutes with the Common Council. The Committee needs to vote on this.

**3.1 Public Authorities Law Update**

Mr. Billman will draft up a travel policy. The policy will reflect that the staff should have CDBG and Federal Training with approval from the Board.

Upon motion by Mr. Mehaffy, seconded by Commissioner Penksa and unanimously carried, the committee recommended to the above to the BURA Board for approval.

**3.2 Mission Statement per PAAA**

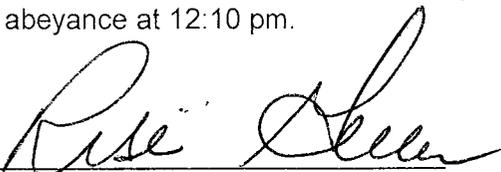
The committee requested that this item stay tabled until we adopt a Sub-Recipient Agreement.

Upon motion by Commissioner Penksa, seconded by Mr. Mehaffy and unanimously carried, the committee recommended to keep this item tabled.

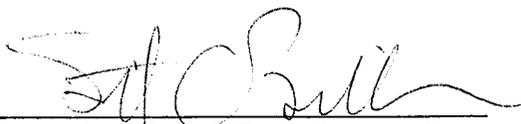
- 4.0** Upon motion by Council Member Golombek, seconded by Commissioner Penksa the meeting was held in abeyance at 12:10 pm.

Respectfully submitted,

By:

  
Risè Geller

Approved by:

  
Scott C. Billman, Esq., General Counsel