

## RESOLUTION

**SPONSOR: RICHARD A. FONTANA**

**SUBJECT: Standard Workday and Reporting Resolution**

**WHEREAS:** The New York State Local Retirement Systems (NYSLRS) initially published and continues to revise their rules and regulations governing Employer Reporting of Days Worked for Elected and Appointed Officials as codified in 2 NY CRR 315; and

**WHEREAS:** The Common Council, as the governing body of the City of Buffalo, in order to ensure the uninterrupted crediting of retirement system benefits to City Employees, Elected Officials and their Appointees, and to comply with the current rules, regulations and guidance of the NYSLRS as relates to 2NY CRR 315, will undertake the specific actions listed herein to be in full compliance therewith.

**NOW THEREFORE BE IT RESOLVED:**

That this Common Council, by enclosure, does hereby document the City of Buffalo's preparation of Forms RS 2417-A and RS 2418 with supporting schedules coded as EL-Elected Officials, AP-Appointed Officials and CS-Civil Service Employees, for submission to the NYSLRS as required by 2NY CRR 315;

**AND BE IT FURTHER RESOLVED:**

That this Common Council does hereby direct the City Clerk to publish on the City of Buffalo's website for a period of at least thirty (30) consecutive calendar days, a copy of this Resolution together with the enclosures cited herein;

**AND BE IT FINALLY RESOLVED:**

That this Common Council hereby directs the City Clerk to complete the attestations, as required by 2NY CRR 315, on the Affidavit of Posting included by enclosure, and on forms RS 2417-A and RS-2418, and to file copies thereof with the Comptrollers of the State of New York and the City of Buffalo, and to acknowledge completion of such action by separate notice to this Common Council for its record keeping purposes.

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Common Council Member – Lovejoy District  
President of the Common Council

**PASSED**

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<b>SUPPORTING SCHEDULE FOR STANDARD WORKDAY AND REPORTING RESOLUTION          NYSLRS FORM RS 2418 (1/11)</b>		<b>Employer: City of Buffalo, NY          Location Codes:          20007-10 (ERS)          20007-20 (PFRS)</b>
<b>Schedule</b>	<b>Position Held / Job Title</b>	<b>Number of Hours in a          STANDARD WORK DAY          inclusive of a one hour lunch          and two fifteen minute break          periods (See <u>Note 1</u> Below)</b>

CS	ADMINISTRATOR OF COLL & TREAS	8
CS	ANIMAL SHELTER ATTENDANT	8
CS	ASSOCIATE ENGINEER	8
CS	ASST DIR HOUSE PROP INSPECTION	8
CS	CELL BLOCK ATTENDANT	8
CS	GIS SPECIALIST	8
CS	LAW CLERK	8
CS	MAIL & SUPPLY CLERK	8
CS	STREET REPAIR SUPERVISOR I	8

**NOTE 1: The Common Council by Resolution established the Number of Hours in a Standard Work Day to be a minimum of Eight (8) Hours inclusive of a One (1) Hour Lunch and Two (2) Fifteen (15) Minute Breaks and further, that the Number of Standard Work Days in a Calendar Year shall be a minimum of Two-Hundred and Sixty (260) comprised of Twenty-Six (26) Payroll Periods each containing a minimum of Ten (10) Standard Workdays inclusive of authorized leave time recognizing that any employee who has exercised a provision in their respective collective bargaining agreement (CBA) to work a ten (10) hour, or a nine (9) and fifteen (15) hour workday with pro-rata lunch and break periods, shall be deemed to comply with the spirit and intent of this resolution as relates to the monthly and annual workday totals to be reported to the NYSLRS.**

**SUPPORTING SCHEDULE FOR  
NYSLRS FORM RS 2417-A (12/10)**

**Employer: City of Buffalo, NY**

**Location Code:  
20007-10 (ERS)  
20007-20 (PFRS)**

GROUP DESCRIPTION	Position Held / Job Title	LAST NAME	FIRST NAME	MI	LAST FOUR DIGITS OF SSN	NYSLRS REGISTRATION NUMBER	Number of Hours in a STANDARD WORK DAY Inclusive of a one hour lunch and two fifteen minute break periods	Term of Appointment Start Date	Term of Appointment End Date	Participates in Employer's Time Keeping System (YES/NO)	Days / Month (based on Record of Activities (ROA))	NYSLRS Tier 1 Member (Yes Only)	Not Submitted (Check box if NO Record of Activities Completed)
ELECTED	COMMON COUNCIL MEMBER	PRIDGEN	DARIUS	G			8	1/1/2012	12/31/2015	N	21.9	NO	
ELECTED	COMMON COUNCIL MEMBER	SMITH	DEMONE	A			8	1/1/2012	12/31/2015	N	30.8	NO	
ELECTED	COMMON COUNCIL MEMBER	LOCURTO	MICHAEL	J			8	1/1/2012	12/31/2015	N	22.82	NO	
ELECTED	COMMON COUNCIL MEMBER	FONTANA	RICHARD	A			8	1/1/2012	12/31/2015	N	22.08	NO	
ELECTED	COMMON COUNCIL MEMBER	RUSSELL	BONNIE	E			8	1/1/2012	12/31/2015	N	22.79	NO	
ELECTED	COMMON COUNCIL MEMBER	FRANCZYK	DAVID	A			8	1/1/2012	12/31/2015	N	25.62	NO	
ELECTED	COMMON COUNCIL MEMBER	RIVERA	DAVID	A			8	1/1/2012	12/31/2015	N/A	N/A	N/A	N/A
ELECTED	COMMON COUNCIL MEMBER	SCANLON	CHRISTOPHER	P			8	5/15/2012	12/31/2012	Y		NO	
ELECTED	COMMON COUNCIL MEMBER	GOLOMBEK JR	JOSEPH				8	1/1/2012	12/31/2015	N	20.68	NO	
EXEM - APPOINTED	LEGISLATIVE AIDE COUNCILMEMBER	WILLIAMS	FELICIA	C			8	1/4/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	SR LEGIS ASST COMMON COUNCIL	SHAW	VERNEE				8	1/1/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	ASSISTANT LEGISLATIVE AIDE	GARLAND	FRANK				8	1/13/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	FORTUNE	NIKITA	M			8	1/1/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	ASSISTANT LEGISLATIVE AIDE II	WEISS	ALYSSA	K			8	1/1/2012	12/31/2013	N	21.18	NO	
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	HAMM	BRADLEY	K			8	1/1/2012	12/31/2013	N	21.34	NO	
EXEM - APPOINTED	LEGISLATIVE AIDE COUNCILMEMBER	OLEJNICZAK	THOMAS	J			8	1/1/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	SR LEGIS ASST COMMON COUNCIL	BOLLMAN	BRYAN	J			8	1/1/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	LAMPARELLI	MARY	E			8	1/23/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	SR LEGIS ASST COMMON COUNCIL	MUNSON	SANDRA	D			8	1/1/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	BAJ	ANIELA	M			8	1/1/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	SR LEGIS ASST COMMON COUNCIL	KUZMA	MICHAEL				8	1/1/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	ASSISTANT LEGISLATIVE AIDE	SANTIAGO	NOEMI				8	1/1/2012	12/31/2013	Y		NO	
EXEM - APPOINTED	SR LEGIS ASST COMMON COUNCIL	CRISPELL	WHITNEY	A			8	1/1/2012	12/31/2013	Y		NO	

**SUPPORTING SCHEDULE FOR  
NYSLRS FORM RS 2417-A (12/10)**

**Employer: City of Buffalo, NY**

**Location Code:  
20007-10 (ERS)  
20007-20 (PFRS)**

EXEM - APPOINTED	LEGISLATIVE AIDE COUNCILMEMBER	FISHER	MATTHEW	J	8	5/24/2012	12/31/2012	Y		NO
EXEM - APPOINTED	LEGISLATIVE AIDE COUNCILMEMBER	SHEA	MARGARET	M	8	6/14/2012	12/31/2012	Y		NO
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	BATTEL	SANDRA	S	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	VON DER EMPTEN	TIMOTHY	J	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	ASSISTANT LEGISLATIVE AIDE	CHASE	ROXANNE	M	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	ASSISTANT LEGISLATIVE AIDE	CLEVELAND	TUWANNER	M	8	1/17/2012	12/31/2013	Y		NO
EXEM - APPOINTED	ASSISTANT LEGISLATIVE AIDE	JOHNSON	DENISE	D	8	1/23/2012	12/31/2013	Y		NO
EXEM - APPOINTED	ASSISTANT LEGISLATIVE AIDE II	BURKS	TASHARES		8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	ASSISTANT LEGISLATIVE AIDE II	REYES	LUIS	A	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	CITY CLERK	CHWALINSKI	GERALD	A	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	DEPUTY CITY CLERK	BALDWIN	MARY	H	8	1/4/2012	12/31/2013	Y		NO
EXEM - APPOINTED	DEPUTY CITY CLERK VITAL STATS	CASTRO	MILDRED		8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	LEGISLATIVE ASST TO CITY CLERK	ADLER	SHARON	R	8	1/4/2012	12/31/2013	Y		NO
EXEM - APPOINTED	CHIEF OF STAFF COMMON COUNCIL	LINDER	KEVIN		8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	SENIOR LEGISLATIVE ASST IV	MCALISTER	TODD	C	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	SR LEGIS ASST COMMON COUNCIL	JASKULA	MARK	J	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	SR LEGIS ASST COMMON COUNCIL	PAUL	JULIA	A	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	SR LEGIS ASST COMMON COUNCIL	RIVERA	NELSON	M	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	BECK	EDWARD	V	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	JACKSON	JAMES	N	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	PRIVATEER	KAREN	D	8	1/1/2012	12/31/2013	Y		NO
EXEM - APPOINTED	LEGISLATIVE ASST COUNCILMEMBER	RASHEED	WYATT	N	8	1/18/2012	12/31/2013	Y		NO
ELECTED	COMPTRROLLER	SCHROEDER	MARK J.F.		8	1/1/2012	12/31/2015	Y		YES
EXEM - APPOINTED	DEPUTY COMPTRROLLER	FORTI-SCIARRINO	ANNE		8	1/1/2012	12/31/2015	Y		NO
EXEM - APPOINTED	CITY ACCOUNTANT	FERGUSON	WILLIAM	D	8	1/9/2012	12/31/2015	Y		NO
EXEM - APPOINTED	CITY AUDITOR	MCPHERSON	DARRYL		8	1/1/2012	12/31/2015	Y		NO
EXEM - APPOINTED	INVESTMENT DEBT MANAGE OFFICER	CALIPARI	RICHARD	F	8	1/1/2012	12/31/2015	Y		NO
EXEM - APPOINTED	EXECUTIVE ASST TO COMPTRROLLER	CURRY	PATRICK	J	8	1/3/2012	12/31/2015	Y		NO
EXEM - APPOINTED	SPEC. ASSIST TO COMP-PART TIME	WALDRON	CLAIRE	A	8	5/14/2012	12/31/2015	Y		NO
EXEM - APPOINTED	SECRETARY TO COMPTRROLLER	KEMP	WHITNEY	B	8	1/3/2012	12/31/2015	Y		NO
EXEM - APPOINTED	DIRECTOR OF REAL ESTATE	NELSON	CHRISTIE	R	8	5/29/2012	12/31/2013	Y		NO
EXEM - APPOINTED	COMMUNIC. AND CMNTY REL. COORD	SCHULTZ GARLICK	LOREY		8	10/17/2011	12/31/2013	Y		NO
EXEM - APPOINTED	CORPORATION COUNSEL	BALL	TIMOTHY	A	8	1/1/2010	12/31/2013	Y		NO
EXEM - APPOINTED	DEPUTY CORPORATION COUNSEL	CADLE	DELIA	D	8	4/3/2012	12/31/2013	Y		NO
EXEM - APPOINTED	DIRECTOR OF EMPLOYEE RELATIONS	PRICE	OMAR	R	8	1/1/2010	12/31/2013	Y		NO
EXEM - APPOINTED	SR DEPUTY CORPORATION COUNSEL	SAVAGE	PETER	J	8	1/1/2010	12/31/2013	Y		NO
EXEM - APPOINTED	CHIEF INFORMATION OFFICER	BARONE	PETER		8	1/1/2010	12/31/2013	Y		NO

**SUPPPORTING SCHEDULE FOR  
NYSLRS FORM RS 2417-A (12/10)**

**Employer: City of Buffalo, NY**

**Location Code:  
20007-10 (ERS)  
20007-20 (PFRS)**

EXEM - APPOINTED	DIRECTOR URBAN AFFAIRS	FORD	GERALDINE			8	2/27/2012	12/31/2013	Y		NO
EXEM - APPOINTED	INTERGOVERN. COORDINATOR-1971	MARCY	MICHAEL	L		8	7/1/2011	12/31/2013	Y		NO
EXEM - APPOINTED	DIRECTOR OF PURCHASE	SUNDERLIN	WILLIAM	L		8	4/25/2011	12/31/2013	Y		NO
EXEM - APPOINTED	CHIEF	BEATY	KIMBERLY	L		8	1/1/2010	12/31/2013	Y		NO
EXEM - APPOINTED	CAMERA SYSTEMS ADMINISTRATOR	DINGWALL	ROBERT	D		8	2/7/2011	12/31/2013	Y		NO
EXEM - APPOINTED	DÉPUTY COMMISSIONER OF FIRE	TOMIZZI	JOSEPH	J		8	1/1/2010	12/31/2013	Y		NO
EXEM - APPOINTED	COMMISSIONER OF HUMAN RESOURCE	FOLTS	PATRICIA	P		8	9/21/2011	12/31/2013	Y		NO
EXEM - APPOINTED	SPECIAL ASST. TO COMMISSIONER	CARTER	FRANKLIN	S		8	1/1/2010	12/31/2013	Y		NO
EXEM - APPOINTED	DIRECTOR OF RECREATION	TRENT	KIMBERLY	C		8	4/30/2012	12/31/2013	Y		NO