

**CITY OF BUFFALO**  
 DEPARTMENT OF  
 PUBLIC WORKS, PARKS & STREETS



BYRON W. BROWN  
 MAYOR

STEVEN J. STEPNIAK  
 COMMISSIONER

**CIVIL SERVICE JOB OPENING**

MICHAEL J. FINN, P.E.  
 CITY ENGINEER

May 12, 2017

Title of Position: Caulker Supervisor I  
 Number of Vacancies: One (1) (Provisional)  
 One (1) Temporary  
 Salary Range: \$44,992 – \$53,154  
 Location: Division of Water

**DUTIES**

Directs, supervises and participates in the maintenance and repair of water mains, valves, hydrants and pipefittings in conjunction with the water distribution system;  
 Directs and participates in the installation and repair of fire hydrants;  
 Directs, supervises and participates in the construction of ditches, laying of pipe line and installation of water system equipment;  
 Directs, supervises and participates in the caulking of joints and lead pouring;  
 Directs and participates in the work of segregating those areas affected by water line breaks;  
 Is responsible for and maintains daily time records for personnel including but not limited to any and all changes in time, delivery of time sheets to dispatch office on a daily basis, reporting changes to timekeeper immediately, etc.;  
 Oversees and maintains daily work records, including but not limited to record changes to water distribution maps, valve books, water main books, etc.;  
 Performs simple tests for leaks in mains and hydrants and in the location of leaks;  
 Performs related **distribution work** as required.

**MINIMUM QUALIFICATIONS**

**Open Competitive**

Applicants must have at least **three years** of full-time experience in installation or maintenance work involving water mains, valves and service lines, **one year** of which must have been in a **supervisory capacity**.

**Promotional**

(A) Continuous and permanent **competitive status** in the Department of Public Works, Parks & Streets as a **Caulker** or **Machine Operator (Water)** for **one year**.

OR

(B) Continuous and permanent **non-competitive status** in the Department of Public Works, Parks & Streets as a **Caulker** for **two years**.

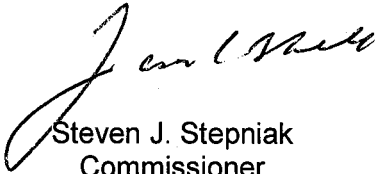
**CAULKER SUPERVISOR I  
PAGE 2**

**Special Requirement for both Promotional and Open Competitive**

1.) Possession of a current NYS Department of Health Grade D Chlorinator's License which must be presented within six months from date of appointment and maintained during employment.

2.) Possession of a current NYS Class B Commercial Drivers License which must be presented at time of appointment and maintained during employment.

All applicants may submit a resume specifically detailing all work experience to Jason C. Shell, Administrator, Room 511 City Hall by Friday, May 26, 2017.



Steven J. Stepniak  
Commissioner

SJS/jmb