



CITY OF BUFFALO
DEPARTMENT OF
PUBLIC WORKS, PARKS & STREETS



BYRON W. BROWN
MAYOR

STEVEN J. STEPNIAK
COMMISSIONER

CIVIL SERVICE JOB OPENING

MICHAEL J. FINN, P.E.
CITY ENGINEER

September 11, 2017

Title of Position: Motor Equipment Mechanic

Number of Vacancies: Four (4) (Provisional)

Salary Range: \$30,513 – \$46,943

Location: Division of Streets

Duties: Performs all types of repairs on automobiles, trucks, tractors, bulldozers, graders, snow plows and other automotive or motorized vehicles and equipment including but not limited to adjusting and cleaning of spark plugs, tune up gas and diesel engines, adjusting carburetors, repairing faulty wiring, hydraulics, electronic fuel injection and sensor systems, anti-lock brake systems, fixing flat tires, repair drive trains in all types of vehicles and any other repairs that are required. Performs all types of the above repairs on fire apparatus including the testing and repairing of fire pumps and aerial ladder devices. Performs general repairing, installation, alignment and overhauling of motors and engines, transmissions and differentials and related parts and equipment. Operates various types of mechanics tools, shop tools, pullers, forklifts, chain falls, lift jacks and jack stands, body repair tools and greasing equipment while performing repairs. Operates various types of mechanics tools, shop tools, pullers, forklifts, chainfalls, lift jacks and jack stands, body repair tools and greasing equipment while performing repairs. Operates a personal computer to run diagnostic and computerized manuals. May be required to do some burning and welding. Is responsible for keeping work area in good housekeeping order. May be required to perform body repairs, painting and undercoating. May be required to operate a tow truck for picking up and transporting to city garage disabled vehicles or equipment on the roadway, for repair. May be required to perform Motor Vehicle Inspection checks. Maintains daily records and related log of work performed. Performs related work in connection with the maintenance and repair activities of the repair shop.

MINIMUM QUALIFICATIONS:

PROMOTIONAL:

Applicants must meet one of the following:

- (A) Continuous and permanent status in any city department in the **Competitive Class** as an Engine Mechanic, Auto Mechanic Helper or Tire Mechanic for **one year**, OR,
- (B) Continuous and permanent status in any city department in the **Non-Competitive Class** as a Laborer II or Tire Mechanic for **two years**. All applicants must have three years of full-time experience as an apprentice or automotive mechanic helper performing all types of repair work on motorized vehicles.

**MOTOR EQUIPMENT OPERATOR
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OPEN COMPETITIVE

Applicants must meet one of the following:

- (A) Associates Degree from an accredited junior college or technical institute in the field of Automotive Technology or a related Automotive Technology/Automotive Mechanics field, OR,
- (A) Graduation from a Vocational High School or an Adult Education Course in a Vocational High School in an Automotive Mechanic's Program and **one year** of full-time experience as an apprentice or automotive mechanic helper performing all types of repair work on motorized vehicles, OR,
- (C) **Three years** of full-time experience as an apprentice or automotive mechanic helper performing all types of repair work on motorized vehicles, OR,
- (D) An equivalent combination as defined within the limits of (A) through (C).

Special Requirement for Both Open Competitive and Promotional

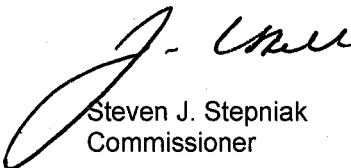
1. All applicants hired in the **Division of Streets**, will be required to possess and maintain a **Class B License** and may be required to upgrade to a **Class A License** during employment. (License must be maintained during employment).

NOTE: Applicants who possess a **Class B License** will be eligible to be certified to **ALL CITY** departments or agencies where the position is located.

2. All candidates **may be required** to be licensed and certified by the NYS Department of Motor Vehicles to provide state inspections on vehicles. This license and certification may be required in various departments as needed and must be **obtained within six (6) months of appointment**.

NOTE: Verifiable part-time experience will be pro-rated to meet the full-time experience requirement.

All applicants must apply in writing for this position and specifically detail all experience. This application is to be submitted to Jason C. Shell, Administrator, 511 City Hall, Buffalo, New York 14202, by Monday, October 2, 2017.


Steven J. Stepniak
Commissioner