

**OFFICE OF LICENSES
313 CITY HALL
BUFFALO, NEW YORK 14202
(716)851-4078**

**REQUIRED COPIES OF DOCUMENTATION
TO BE SUBMITTED WITH
BUSINESS LICENSE APPLICATION**

- PHOTO COPY of** current **Government Issued Photo Identification**
(i.e. Driver's License or Green Card)
- PHOTO COPY of** current **Utility Bill** listing applicant's home address
- PHOTO COPY of** **New York State Tax ID Certificate** *or* **Social Security Number**
- PHOTO COPY of** **DBA (Business Certificate)** *or* **Corporate Filing Receipt**
(*not required for personal license, i.e., taxi driver, peddler, etc.*)
- PHOTO COPY of** **Proof of Ownership of Property (Deed)** for **Business location**
or a Commercial Lease Agreement
(*not required for personal license, i.e., taxi driver, peddler, etc.*)
- Completed Application and License Fee**

**APPLICATIONS MUST BE COMPLETED
AND
SUBMITTED WITH ALL REQUIRED DOCUMENTATION**

NO EXCEPTIONS

DOCUMENTATION

