



BYRON W. BROWN
MAYOR

CITY OF BUFFALO
DEPARTMENT OF
PUBLIC WORKS, PARKS & STREETS
DIVISION OF PARKS & RECREATION



STEVEN J. STEPNIAK
COMMISSIONER

ANDREW R. RABB
DEPUTY COMMISSIONER

CITY BANDSHELL APPLICATION
DAILY FEE - \$450.00

THIS IS NOT A PERMIT

Bandshell permits will be issued on a first come/first served/first paid basis. Considerations will be given to those organizations who have rented the Bandshell on an annual basis. Permits for the Bandshell will not be issued until this office receives:

- 1) Check or money order payable to: **CITY OF BUFFALO**
- 2) \$1,000,000 liability insurance policy or a larger amount at the discretion of the City, with the City of Buffalo named as additional insured and signed Hold Harmless Agreement.
- 3) Must provide a security plan for Bandshell if stage has to be picked up the following day or staying at a location the entire weekend or overnight.
- 4) No duct tape, screws or nails may be used on the Bandshell.
- 5) Bandshell may not be moved after being placed by driver.

Date(s) Requested _____

Name of Event _____

Delivery/Setup Date & Time _____ Pickup Date & Time _____

Exact Location where Bandshell will be delivered:

Contact Person – who will be at location to meet driver:
Name _____ Phone # _____

Name of Applicant _____

Organization _____

Address _____

City _____ State _____ Zip Code _____

Phone # Day _____ Evening/Cell # _____

Please complete & return application to:
City of Buffalo Parks & Recreation Department
65 Niagara Square, City Hall Room 505
Buffalo, NY 14202
Phone (716)851-9670
Fax (716)851-5200

Office Use Only: Authorized _____
Check/Money Order # _____
Total Amount _____
Received Date _____

**HOLD HARMLESS AGREEMENT
FOR CITY OF BUFFALO, BUFFALO CITY PARKS,
SPECIAL EVENTS AND PARADE PERMITS**

By accepting a CITY OF BUFFALO, BUFFALO CITY PARKS, SPECIAL EVENTS AND OR PARADE PERMIT, the undersigned PERMIT HOLDER hereby agrees to defend, indemnify and hold harmless the CITY OF BUFFALO, its officers, and employees, against any and all claims, lawsuits, causes of action, judgments, or other liability, arising from injury to person or property, sustained by any person, association, partnership, corporation, or other entity, arising directly or indirectly from the acts or neglect of the PERMIT HOLDER, its officers, agents, employees, or members, participants, guests, invitees, or persons under the control of the PERMIT HOLDER.

In furtherance of the foregoing indemnification, the PERMIT HOLDER also hereby agrees to provide evidence (in the form of an ACORD certificate of liability insurance) of an insurance policy of general liability insurance and agrees to maintain said general liability insurance policy in force during the life of the permitted event. Said policy of insurance will protect against liability arising from all matters in connection with the permitted event and or in any way relating to PERMIT HOLDER'S activities in connection therewith. Said policy of general liability insurance coverage will be in the sum of at least \$1,000,000 per occurrence (or higher amount at the discretion of the City permitting office).

The City of Buffalo shall be named as certificate holder and shall also be named as an additional insured under the general liability insurance coverage (with the permitted event being set forth or described in the description of operations box of the certificate of insurance). In the event the permitted event is to be held in a City Olmsted Park, the City may require that Buffalo Olmsted Park Conservancy be also added as an additional insured and as an indemnitee.

At its own expense, the PERMIT HOLDER shall defend any and all causes of action, lawsuits or claims brought against the CITY OF BUFFALO, its officers or employees.

Name of Permit Holder

Name of Signer

Title (If Holder is not an individual)

Mailing address (city, state, zip)

Telephone number

Signature

Date