



# CITY OF BUFFALO

DEPARTMENT OF  
PUBLIC WORKS, PARKS & STREETS



BYRON W. BROWN  
MAYOR

DIVISION OF PARKS & RECREATION

STEVEN J. STEPNIAK  
COMMISSIONER

ANDREW R. RABB  
DEPUTY COMMISSIONER

**LASALLE PARK PAVILION APPLICATION**  
**(Stage Electricity – 110 Split Only)**  
**DAILY RENTAL FEE - \$350.00**

THIS IS NOT A PERMIT

Date(s) Requested \_\_\_\_\_

Type/Purpose of Event \_\_\_\_\_

Starting/set-up time daily \_\_\_\_\_ Ending/breakdown time daily \_\_\_\_\_

Number of participants expected daily \_\_\_\_\_

Will you be charging money for this event? \_\_\_\_\_

Will you be selling anything at this event? \_\_\_\_\_  
**(if yes, you must contact the City Special Events Office at (716) 851-6508 to obtain their application for vendors)**

Name of Applicant \_\_\_\_\_

Organization (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # Day \_\_\_\_\_ Evening/Cell # \_\_\_\_\_

Please return completed application with check or money order payable to: **CITY OF BUFFALO** and \$1,000,000 liability insurance policy or a larger amount at the discretion of the City, with the City of Buffalo named as additional insured and signed Hold Harmless Agreement.

**Please note:** A permit provides the applicant with a guarantee of site, date & time rental and includes regular maintenance of the named facility.

**Please complete and return application to:**  
City of Buffalo Parks & Recreation Department  
65 Niagara Square, City Hall Room 505  
Buffalo, NY 14202  
Phone (716)851-9670  
Fax (716)851-5200

Office Use Only: Authorized _____
Check/Money Order # _____
Total Amount _____
Received date _____

**HOLD HARMLESS AGREEMENT  
FOR CITY OF BUFFALO, BUFFALO CITY PARKS,  
SPECIAL EVENTS AND PARADE PERMITS**

By accepting a CITY OF BUFFALO, BUFFALO CITY PARKS, SPECIAL EVENTS AND OR PARADE PERMIT, the undersigned PERMIT HOLDER hereby agrees to defend, indemnify and hold harmless the CITY OF BUFFALO, its officers, and employees, against any and all claims, lawsuits, causes of action, judgments, or other liability, arising from injury to person or property, sustained by any person, association, partnership, corporation, or other entity, arising directly or indirectly from the acts or neglect of the PERMIT HOLDER, its officers, agents, employees, or members, participants, guests, invitees, or persons under the control of the PERMIT HOLDER.

In furtherance of the foregoing indemnification, the PERMIT HOLDER also hereby agrees to provide evidence (in the form of an ACORD certificate of liability insurance) of an insurance policy of general liability insurance and agrees to maintain said general liability insurance policy in force during the life of the permitted event. Said policy of insurance will protect against liability arising from all matters in connection with the permitted event and or in any way relating to PERMIT HOLDER'S activities in connection therewith. Said policy of general liability insurance coverage will be in the sum of at least \$1,000,000 per occurrence (or higher amount at the discretion of the City permitting office).

The City of Buffalo shall be named as certificate holder and shall also be named as an additional insured under the general liability insurance coverage (with the permitted event being set forth or described in the description of operations box of the certificate of insurance). In the event the permitted event is to be held in a City Olmsted Park, the City may require that Buffalo Olmsted Park Conservancy be also added as an additional insured and as an indemnitee.

At its own expense, the PERMIT HOLDER shall defend any and all causes of action, lawsuits or claims brought against the CITY OF BUFFALO, its officers or employees.

\_\_\_\_\_  
Name of Permit Holder

\_\_\_\_\_  
Name of Signer

\_\_\_\_\_  
Title (If Holder is not an individual)

\_\_\_\_\_  
Mailing address (city, state, zip)

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date