

**OFFICE OF STRATEGIC PLANNING
DIVISION OF REAL ESTATE
905 City Hall
Buffalo, New York 14202**

APPLICATION TO PURCHASE CITY OWNED PROPERTY

SALE – LOT	[]	HOMESTEAD – LOT	[]
SALE – IMPROVED	[]	HOMESTEAD – IMPROVED	[]
Residential [] Commercial []		LEASE (GARDEN)	[]

CITY PARCEL:

Number _____ Street _____

For the following, please provide information as it appears on your deed or as you wish to be listed as owner

Applicant: **LEGAL** Name (Last) _____ (First) _____ (MI) _____

Co-Applicant (Last) _____ (First) _____ (MI) _____

Address _____ Zip _____

Mailing (if different from above) _____

Telephone Number: home _____ work/cell _____

E-Mail Address _____

Co-Applicant Address (if different from above) _____

Social Security # (Applicant) _____ (Co-Applicant) _____

Corporate / Business Name _____

Corporate / Business ID # _____ Federal E.I.N. _____

Business Partners / Ownership Information _____

Property Manager / Agent - Title _____

Address _____ Zip _____

Telephone Number _____ cell/fax _____

E-Mail Address _____

Intended Use for this Property:

Build [] Yard Space [] Parking [] Short Term Use []

Rehab [] Reside [] Income Property [] Commercial Use []

Please Provide Details: _____

List any properties (improved/unimproved) owned by the applicant/co-applicant in the City of Buffalo

PLEASE ATTACH THE FOLLOWING

IMPROVED PROPERTY ACQUISITION: Copy of Financial qualification (\$5,000 min) _____
Proof of income _____

VACANT LOT ACQUISITION: Copies of tax, water bill, user fee receipts for all properties owned in
the City of Buffalo; Proof of income _____

****IF BUSINESS OR CORPORATION, PLEASE ATTACH COPIES OF THE LAST TWO (2) YEARS' TAX RETURNS****

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

AFFIRMATION:

I swear under penalties of perjury that I have completed this request to acquire city owned property completely and accurately. I acknowledge that this information is being provided to a public servant and is a matter of public record. I also understand that the failure to complete the questions completely and accurately could result in rejection of the application, disqualification as a potential purchaser, and subject me to civil and criminal remedies. Your electronic signature below constitutes your signature as if actually signed by you in writing. This application is considered incomplete until all required documentation is received. Please see Purchase Guidelines.

SIGNATURE REQUIRED

DATE

OFFICE USE:

Copy of Financial Qualification (\$5,000 min) _____ Income Proof _____

Completed Repair / Rehabilitation / Redevelopment Proposal with Budget and Financing Detail _____

Date File Opened: _____

Site Visit Schedule: _____